



COUNTY GOVERNMENT OF NYERI MUNICIPALITY OF NYERI



Office of the Municipal Manager

When replying please quote
Our reference no. and date

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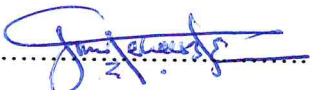
SUMMARY OF NYERI MUNICIPAL BOARD RESOLUTIONS FOR THE MEETING HELD ON 24th FEBRUARY 2022 AT NYERI MUNICIPAL OFFICE BOARDROOM AT 10.00AM.

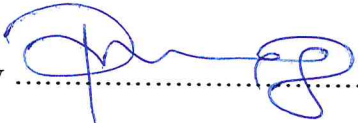
Min. No.	Description	Action
Min6: 24/02/22	<p style="text-align: center;">Board Committee Reports Finance & administration Committee</p> <p>Mr. Charles Karuga, the committee chair presented the report of the meeting held on 16th February 2022. Mrs. Mary Wang'ombe proposed the report for adoption and she was seconded by Mr. Zachary Mathenge.</p> <p>The board adopted the following recommendations made by the committee;</p> <ol style="list-style-type: none">I. <i>The KUSP project at the Asian quarters to be renamed before its operationalized.</i>II. <i>To murram the road besides Asian quarters project on southern side.</i>III. <i>There is need to enforce use of litter bins at the estates for easier solid waste management</i>IV. <i>The municipal board to come up with suggestions on how to secure a sanitary fill within the municipality and also explore ways of collaborating with other government agencies to have a long-term solution to Municipal waste management.</i>V. <i>The municipal administration to look into how Nyeri town would be cleaned on Sundays and public holidays.</i>VI. <i>The traffic marshals to be sensitized on County Traffic Act, 2021</i>VII. <i>Stalled vehicles occupying parking spaces to be towed away.</i>VIII. <i>To liaise with the department of Gender, Youth and Social Services to rescue the street children.</i>IX. <i>The enforcement officers to ensure vendors don't block pathways and verandahs with their merchandize.</i>	<p>Chief Officer -LHPP&UD / Municipal manager</p> <p>Chief Officer -LHPP&UD / Municipal manager</p>

	<p style="text-align: center;">Capacity Building</p> <p>After deliberations on capacity building for the board, it was recommended that for effective governance, the board should be trained on transformative leadership, budget making process and performance management. It was also recommended that the municipal administration staff should be trained on relevant courses for quality service delivery. Mr. Charles karuga proposed adoption of the proposal and he was seconded by Mr. Zachary Mathenge.</p> <p style="text-align: center;">Technical Committee Report</p> <p>Mr. Charles Muya, the committee chair, presented the report of the meeting held on 4th February 2022. The report was proposed for adoption by Mr. Charles Karuga and seconded by Mrs. Salome Ndung'u.</p> <p>The board adopted the following recommendations made by the committee;</p> <ol style="list-style-type: none"> I. <i>Due to the challenge of storm water management within the municipality, the committee recommended that the municipal engineer to look into the existing drainage infrastructure and give recommendation on how to resolve the issue and its cost implications.</i> II. <i>The municipal board to engage the key stakeholders before, during and after project implementation for ownership and sustainability.</i> II. <i>There is need to give more emphasizes on the construction/maintenance of roads in Kiganjo/Mathari and Gatitu/Muruguru Wards due their vast area coverage.</i> V. <i>The municipal board to monitor the operationalization of the KUSP project.</i> <p style="text-align: center;">Audit, Governance & Risk Committee Report</p> <p>Mr. Zachary Wanjau, the committee Ag. chair, presented the report of the meeting held on 8th February 2022. The report was proposed for adoption by Mr. John Waihenya, he was seconded by Mrs. Mary Wang'ombe.</p> <p>The board adopted the following recommendations made by the committee;</p> <ol style="list-style-type: none"> I. <i>The municipal board to conduct performance review for the past three years it has been in office.</i> II. <i>The municipal administration to ensure that pending activities are accomplished before the closure of the financial year 2021-2022.</i> 	<p>Chief Officer -LHPP&UD / Municipal manager</p>
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Min7: 24/02/22	<p style="text-align: center;">Municipal Budget Estimates and Investment Plan 2022/2023</p> <p>Mr. Charles Karuga, the chair finance and administration committee presented the Municipal Budget Estimates and Investment Plan for F/Y-2022/2023. It was recommended that investment priorities should be geared towards the delegated functions to ensure quality service delivery. Mr. Fredrick Mbuga proposed the Budget Estimates and Investment Plan for F/Y - 2022/2023 for the adoption and he was seconded by Mr. Zachary Mathenge. All member unanimously agreed.</p>	Municipal Manager
Min8: 24/02/22	<p style="text-align: center;">Proliferation of Illegal Structure</p> <p>It was reported that illegal structures were mushrooming within the municipality leading to congestion and both human and vehicular traffic jams. The board recommended that a budgetary allocation should be set aside for putting up standard business stalls in designated areas to curb this menace. Meanwhile, no new illegal structures should be allowed within the municipality.</p>	Municipal Manager

Signed

Chairman  Date 26/05/2022

Secretary  Date 26/05/2022



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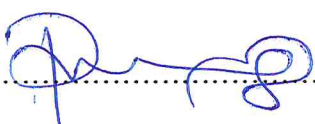
SUMMARY OF NYERI MUNICIPAL BOARD RESOLUTIONS FOR THE MEETING HELD ON 26th MAY 2022 AT NYERI MUNICIPAL OFFICE BOARDROOM AT 10.00AM.

Min. No.	Description	Action
Min6: 26/05/22	<p style="text-align: center;">Board Committee Reports</p> <p style="text-align: center;">Finance & administration Committee</p> <p>The committee chair, Mr. Charles Karuga, presented the report of the meeting held on 17th May 2022. Mr. Fredrick Mbuga proposed the report for adoption and he was seconded by Mr. John Waihenya.</p> <p>The board adopted the following recommendations made by the committee;</p> <ul style="list-style-type: none">- <i>The sanitation staff to be informed the Nyeri County Solid Waste Management Act, 2021</i>- <i>To sensitize member of the public on proper disposal of solid waste.</i>- <i>To explore ways of collaborating and partnering with the business community in provision of litter bins with Nyeri town CBD.</i>- <i>To ensure that the traffic marshals are informed and taken through the County Traffic Act, 2021 before the closure of the F/Y 2021- 2022.</i>- <i>Capacity building for both the board and staff to be done on regular basis for quality service delivery.</i>- <i>The county budget F/Y 2021-2023 should cater for municipal projects unpaid bills.</i> <p style="text-align: center;">Technical Committee Report</p> <p>The committee chair, Mr. Charles Muya, presented the report of the meeting held on 6th May 2022. The report was proposed for adoption by Mr. Charles Karuga and seconded by Mrs. Mary Wang'ombe.</p> <p>The board adopted the following recommendations made by the committee;</p> <ul style="list-style-type: none">- <i>Cost for provision of security services for the Asian Quarters Project to be presented to the County Executive Committee through CECM - Lands, Housing, Physical Planning & Urban Development for further action.</i>	<p>Chief Officer -LHPP&UD / Municipal manager</p> <p>Chief Officer -LHPP&UD / Municipal manager</p>

	<p>- <i>The departmental technical implementation committee for Asian quarter project should ensure that all contractors attend to defects before the retention fund is released.</i></p> <p style="text-align: center;">Audit, Governance & Risk Committee Report</p> <p>The committee chair, Mr. Fredrick Mbuga, presented the report of the meeting held on 17th May 2022. The report was proposed for adoption by Mr. Zachary Mathenge, he was seconded by Mrs. Salome Ndung'u.</p> <p>The board adopted the following recommendations made by the committee;</p> <ul style="list-style-type: none"> - <i>To request the CECM- Lands, Housing, Physical Planning and Urban Development to follow up on the status of the policies, plans, bills and by-laws that are pending approvals.</i> - <i>The municipal administration to ensure planned activities for F/Y-2021/2022 are completed before the closure of the financial year and also ensure a hundred percent absorption of the allocated funds.</i> - <i>It was recommended that municipal board should be allocated funds to cater for minor repair works for the drainages, maintenance of public utilities and streetlights within the municipality so as to timely service delivery.</i> 	<p>Chief Officer -LHPP&UD / Municipal manager</p>
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Signed

Chairman  Date 26/08/2022

Secretary  Date 26/08/2022



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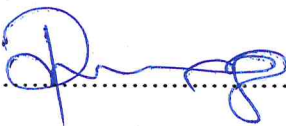
SUMMARY OF NYERI MUNICIPAL BOARD RESOLUTIONS FOR THE MEETING HELD ON 26TH AUGUST 2022 AT NYERI MUNICIPAL OFFICE BOARDROOM AT 10.00AM.

Min. No.	Description	Action
Min6: 26/08/22	<p style="text-align: center;">Board Committee Reports</p> <p style="text-align: center;">Finance & administration Committee</p> <p>The committee chair, Mr. Charles Karuga, presented the report of the meeting held on 17th August 2022. Mr. John Waihenya proposed the report for adoption and he was seconded by Mr. Charles Muya.</p> <p>The board adopted the following recommendations made by the committee;</p> <ul style="list-style-type: none">- <i>The municipal projects pending bills to be paid immediately the funds are available.</i>- <i>To engage the relevant authorities in ensuring the operationalization of the Asian quarters project before the end of the 2nd Quarter of the FY- 2022/2023</i>- <i>To hold Nyeri Municipality customer's day forum before the end of the financial year 2022-2023</i>- <i>To collaborate with County department of Environment in designing a prototype for litter bins to be installed within the CBD and estates.</i>- <i>To enforce provision of litter bins by landlords to their tenants within the municipality.</i>- <i>To prioritize mechanization of solid waste management.</i>- <i>To conduct a cost benefit analysis on outsourcing garbage collection services.</i>- <i>To pursue acquisition of a sanitary land fill within the municipality.</i>- <i>To ensure that the ongoing traffic marshals' sensitization on County Traffic Act, 2021 is concluded before the end of the 2nd Quarter of F/Y 2022- 2023</i>- <i>Traffic marshals to be provided with digitized gadgets that are GPIS enabled for closer service delivery monitoring.</i>- <i>Capacity building for both the board and staff to be done on regular basis for quality service delivery.</i>	<p>Chief Officer -LHPP&UD / Municipal manager</p>

	<p>services that are stipulated for the municipality boards in the Urban Areas and Cities Act, 2011(Amended in 2019).</p> <p>- To regularly conduct board and staff performance review on delegated functions for timely identification and rectification of the performance gap.</p>	
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Signed

Chairman  Date 24/11/2022

Secretary  Date 24/11/2022



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SUMMARY OF NYERI MUNICIPAL BOARD RESOLUTIONS FOR THE MEETING HELD ON 24th NOVEMBER 2022 AT NYERI MUNICIPAL OFFICE BOARDROOM AT 10.00AM.

Min. No.	Description	Action
Min6: 24/11/22	<p style="text-align: center;">Board Committee Reports</p> <p style="text-align: center;">Finance & administration Committee</p> <p>The committee chair, Mr. Charles Karuga, presented the report of the meeting held on 17th November 2022. The report was proposed for adoption by Ms. Beatrice Koech. She was seconded by Mr. Zachary Mathenge. The board adopted the following recommendations made by the committee;</p> <p>i) <i>To request the Asian quarters Project Operationalization committee to consider renaming the termini as proposed by the municipal board.</i></p> <p>ii) <i>To collaborate with the three solid waste management partners (Kenya Pet Recycling Company (PETCO), The Waste Electrical and Electronic Equipment Centre (WEEE), and Jupiter Neon.) in implementation of the signed agreements.</i></p> <p>iii) <i>To continue pursuing long-term solid waste management solutions for the Nyeri Municipality.</i></p> <p style="text-align: center;">Technical Committee Report</p> <p>The committee chair, Mr. Charles Muya, presented the report of the meeting held on 4th November 2022. The report was proposed for adoption by Mr. Charles Karuga and seconded by Mrs. Salome Ndung'u. The board adopted the following recommendations made by the committee;</p> <p>i) <i>The chief officer to escalate the Asian Quarters security costs challenge to the CECM – LHPP & UD for further action.</i></p>	<p>Chairman/ Municipal manager</p> <p>Municipal Manager</p> <p>Chief Officer -LHPP&UD /</p>

