



# COUNTY GOVERNMENT OF NYERI MUNICIPALITY OF NYERI



## Office of the Municipal Manager

When replying please quote  
Our reference no. and date

P.O BOX 1112 -10100  
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### SUMMARY OF NYERI MUNICIPAL BOARD RESOLUTIONS FOR THE MEETING HELD ON 25<sup>TH</sup> FEBRUARY 2021 AT NYERI MUNICIPAL OFFICE BOARDROOM AT 10.00AM.

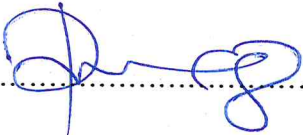
Min. No.	Description	Action
<b>Min6: 25/02/21</b>	<p style="text-align: center;"><b>Board Committee Reports</b></p> <p style="text-align: center;"><b>1. Finance &amp; Administration Committee</b></p> <p>Mr. Karuga, the committee chair, presented the report of the meeting held on 17<sup>th</sup> February 2021. The report was proposed for adoption by Mrs. Mary Wang'ombe and seconded by Ms. Hannah Maranga.</p> <p>The board adopted the following recommendations made by the committee;</p> <ul style="list-style-type: none"><li>- <i>Traffic marshals training and other capacity building activities to be conducted before the financial year ends. It was also recommended that during the training of the marshals, the county police commander should be roped in to ensure smooth traffic management implementation.</i></li><li>- <i>The proposed budget for solid waste management to be given the support it deserves so as to offer seamless service delivery.</i></li></ul> <p style="text-align: center;"><b>2. Technical Committee Report</b></p> <p>Mr. Muya, the committee chair, presented the report of the meeting held on 5<sup>th</sup> February 2021. The report was proposed for adoption by Mr. John Waihenya and seconded by Mr. Jeremiah Ichaura</p> <p>The chair reported that municipal projects were in good progress, however, the contractors were not able to meet the 31<sup>st</sup> December 2020 deadline. All of them had requested for extension of their contracts up to 31<sup>st</sup> March 2021.</p> <p>The board adopted the following recommendations made by the committee;</p> <ul style="list-style-type: none"><li>- <i>Pedestrian walkways to be factored in the budget for the financial year 2021/2022.</i></li><li>- <i>The project implementation team to liaise with relevant stakeholders to ensure operational,</i></li></ul>	<p>Chief Officer -LHPP&amp;UD / Municipal manager</p>

	<p><i>challenges and risks at Nyeri Town Main Transport Termini are well articulated and mitigative measures are put in place.</i></p> <ul style="list-style-type: none"> <li>- <i>Hospital road along the Asian quarters to be expanded by reclaiming the road reserve encroached by the residents.</i></li> </ul> <p style="text-align: center;"><b>3. Audit, Governance &amp; Risk Committee Report</b></p> <p>Mr. Mbuga, the committee chair, presented the report of the meeting held on 9<sup>th</sup> February 2021. The report was proposed for adoption by Mr. Fredrick Maina, he was seconded by Mrs. Salome Ndung'u.</p> <p>The board adopted the following recommendations made by the committee;</p> <ul style="list-style-type: none"> <li>- <i>The municipal administration to commence sensitization meetings on solid waste management.</i></li> <li>- <i>The municipal administration to liaise with relevant stakeholders in order to have the plans, policies, bills and traffic management By-laws approved.</i></li> <li>- <i>All pending activities to be conducted before the closure of the financial year 2020/2021 where possible.</i></li> </ul>	<p>Chief Officer -LHPP&amp;UD / Municipal manager</p>
<p><b>Min7: 25/02/21</b></p>	<p style="text-align: center;"><b>Nyeri Municipal Investment Plan 2021/2021</b></p> <p>Mr. Karuga, the chair Finance and Administration Committee presented the Municipal Investment Plan for the financial year 2021/2022. He reported that the investment plan was aligned with the County Integrated Development Plan 2018-2022, and municipality's Integrated Development Plan 2019-2023. The investment priorities were highlighted as follows;</p> <ol style="list-style-type: none"> <li>1. Completion of the construction of the bus terminus at the Asian quarters</li> <li>2. Funds for solid waste management</li> <li>3. Construction of pedestrian walkways, opening up of new roads and rehabilitation of access roads within the municipality.</li> <li>4. Town beautification and rehabilitation of whispers park</li> <li>5. Construction of municipal office block</li> <li>6. Purchase of a motor vehicle for municipal administration</li> </ol> <p>Mr. Charles Muya proposed adoption of the Municipal Investment Plan for the financial year 2021/2022. He was seconded by Mr. John Waihenya</p>	<p>Chief Officer -LHPP&amp;UD / Municipal manager</p>

<p><b>Min8:</b> <b>25/02/21</b></p>	<p style="text-align: center;"><b>Nyeri Municipal Budget 2021/2021</b></p> <p>Mr. Karuga, the chair Finance and Administration Committee presented the Municipal Budget for the financial year 2021/2022. He informed members that spending priorities focused on;</p> <p><b>Roll over projects:</b> These are projects earmarked to be undertaken in the financial year 2020/21 but they didn't start due to various challenged faced in that financial year.</p> <p><b>Ongoing projects:</b> Emphasis was given to completion of ongoing construction of the Nyeri Town Main Transport Termini which has high impact on poverty reduction, equity, and employment creation.</p> <p><b>Municipality newly proposed projects:</b> Proposals from the public participation and the municipal board were also considered in the determining of the project's allocations.</p> <p>Mrs. Mary Wang'ombe proposed the adoption of the Municipal Budget for the financial year 2021/2022. She was seconded by Mrs. Salome Ndung'u</p>	
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**Signed**

Chairman .....  ..... Date 27/05/2021 .....

Secretary .....  ..... Date 27/05/2021 .....





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## SUMMARY OF NYERI MUNICIPAL BOARD RESOLUTIONS FOR THE MEETING HELD ON 27<sup>TH</sup> MAY 2021 AT NYERI MUNICIPAL OFFICE BOARDROOM AT 10.00AM.

Min. No.	Description	Action
<b>Min6: 27/05/21</b>	<p style="text-align: center;"><b>Board Committee Reports</b></p> <p style="text-align: center;"><b>- Finance &amp; administration Committee</b></p> <p>Mr. Charles Karuga, the committee chair, presented the report of the meeting held on 20<sup>th</sup> May 2021. The report was proposed for adoption by Mrs. Mary Wang'ombe and seconded by Ms. Hannah Maranga.</p> <p>The board adopted the following recommendations made by the committee;</p> <ul style="list-style-type: none"><li>- <i>It was recommended that the technical committee follows up the progress of the construction the Nyeri Town Main Transport Termini in liaison with the relevant county government officials to ensure that the delayed works are complete or relevant action taken against any contractor who defaults.</i></li><li>- <i>There is need for a multisectoral approach to handle solid waste management challenges.</i></li><li>- <i>The municipal manager to keep on following up the Director Nairobi City Inspectorate College for a formal response on the dates for the training.</i></li><li>- <i>The municipal administration to work in collaboration with Kenya Police to clear traffic jam within the CBD especially during the rush hours.</i></li><li>- <i>There is need to empower the traffic marshals with the relevant skills, gears and conducive work environment.</i></li></ul> <p style="text-align: center;"><b>- Technical Committee Report</b></p> <p>Mr. Charles Muya, the committee chair, presented the report of the meeting held on 7<sup>th</sup> May 2021. The report was proposed for adoption by Mr. John Waihenya and seconded by Mr. Jeremiah Ichaura</p> <p>The chair reported that they were engaging with the relevant stakeholders to ensure municipal projects are deliver timely.</p> <p>He also reported that tender for Asian quarters pedestrian walkways had been advertised. The civil works are expected to commence before the end of the</p>	<p>Chief Officer -LHPP&amp;UD / Municipal manager</p> <p>Chief Officer -LHPP&amp;UD /</p>





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## SUMMARY OF NYERI MUNICIPAL BOARD RESOLUTIONS FOR THE MEETING HELD ON 23<sup>RD</sup> SEPTEMBER 2021 AT NYERI MUNICIPAL OFFICE BOARDROOM AT 10.00AM.

Min. No.	Description	Action
<b>Min6: 23/09/21</b>	<p style="text-align: center;"><b>Board Committee Reports</b></p> <p style="text-align: center;"><b>Finance &amp; administration Committee</b></p> <p>Mr. Charles Karuga, the committee chair, presented the report of the meeting held on 5<sup>th</sup> August 2021. The report was proposed for adoption by Mrs. Mary Wang'ombe and seconded by Mr. Charles Karuga.</p> <p>The board adopted the following recommendations made by the committee;</p> <ul style="list-style-type: none"><li>- <i>It was recommended that architectural designs for the proposed municipal office block be presented to the municipal board for their inputs.</i></li><li>- <i>The municipal manager to follow up on the formation of solid waste management multisectoral committee.</i></li><li>- <i>It was recommended that the municipal staff should continue taking their leave days to avoid accumulation.</i></li><li>- <i>It was recommended that the procurement process for municipal projects and programmes be initiated immediately.</i></li></ul> <p style="text-align: center;"><b>Technical Committee Report</b></p> <p>Mr. Charles Muya, the committee chair, presented the report of the meeting held on 31<sup>st</sup> July 2021. The report was proposed for adoption by Mr. Jeremiah Ichaura and seconded by Mr. John Waihenya. The chair reported that the implementation of municipal projects was ongoing as scheduled.</p> <p>The board adopted the following recommendations made by the committee;</p> <ul style="list-style-type: none"><li>- <i>The project manager to ensure the materials being used for municipal projects at Asian quarters are tested for quality assurance.</i></li><li>- <i>There should be inclusion of standard pedestrian walkways and drainage system whenever constructing roads within the municipality.</i></li></ul>	<p>Chief Officer - LHPP&amp;UD / Municipal manager</p> <p>Chief Officer - LHPP&amp;UD / Municipal manager</p>

	<p style="text-align: center;"><b>Audit, Governance &amp; Risk Committee Report</b></p> <p>Mr. Fredrick Mbuga, the committee chair, presented the report of the meeting held on 3<sup>rd</sup> August 2021. The report was proposed for adoption by Mrs. Salome Ndung'u, he was seconded by Mr. Zachary Mathenge.</p> <p>The board adopted the following recommendations made by the committee;</p> <ul style="list-style-type: none"> <li>- <i>The implementation of the workplan for the F/Y 2021/2022 to be commenced immediately.</i></li> <li>- <i>Monitoring and evaluation of the municipal projects to be on continuous basis.</i></li> </ul> <p><i>Documentary evidence to be maintained for easier tracking of the municipal project's milestones and achievements.</i></p>	Municipal Manager
<p><b>Min7: 23/09/21</b></p>	<p style="text-align: center;"><b>Management of the Nyeri Town Main Transport Termini</b></p> <p>Mr. Charles Karuga, the chair finance and administration committee, presented the report on the management of the Nyeri Town Main Termini. The report was proposed for adoption by Mr. Zachary Mathenge and seconded by Mrs. Salome Ndung'u. The board adopted the following proposals;</p> <p style="text-align: center;"><b><u>A) Management of the Nyeri Town Main Transport Termini at the Asian Quarters</u></b></p> <p>Members recommended that the overall management of the Nyeri Town Main Transport Termini at the Asian Quarters should be taken up by the Nyeri Municipal board, however, the County Executive Committee for Lands, Housing, Physical Planning &amp; Urban Development to assign the mandate of allocation of business stalls and operating bays to the department that has technical capacity.</p> <p style="text-align: center;"><b><u>B) Operationalization requirements</u></b></p> <p>The immediate requirements for the operationalization of the termini were discussed as follows;</p> <ul style="list-style-type: none"> <li>• <i>Security Services – to outsource security guards. The budgetary requirements to be prepared.</i></li> <li>• <i>Cleaning Services and Waste Management – to be done by the municipal solid waste management unit, however, request for additional staff to be forwarded to the County Public Service Board for consideration.</i></li> <li>• <i>Utilities (Water and Electricity bills) – the bills for common users' utilities to be factored in the budget allocation for the financial year 2021/2022</i></li> <li>• <i>Number of Staff required – the municipal administration to identify and quantify staff</i></li> </ul>	

	<p><i>needs to ensure provision of quality services at the bus termini.</i></p> <ul style="list-style-type: none"><li>• <i>Day to Day management – The County Public Service Board to recruit a park manager answerable to the municipal manager.</i></li></ul>	
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**Signed**

Chairman .....  ..... Date 25/11/2021 .....

Secretary .....  ..... Date 25/11/2021 .....





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## SUMMARY OF NYERI MUNICIPAL BOARD RESOLUTIONS FOR THE MEETING HELD ON 25<sup>TH</sup> NOVEMBER 2021 AT NYERI MUNICIPAL OFFICE BOARDROOM AT 10.00AM.

Min. No.	Description	Action
<b>Min6:</b> 25/11/21	<p style="text-align: center;"><b>Board Committee Reports</b></p> <p style="text-align: center;"><b>Finance &amp; administration Committee</b></p> <p>Mrs. Mary Wang'ombe, presented the report of the meeting held on 17<sup>th</sup> November 2021. She proposed adoption and she was seconded by Mr. Zachary Mathenge.</p> <p>The board adopted the following recommendations made by the committee;</p> <ul style="list-style-type: none"><li>- <i>It was recommended that any future funding should go towards improvement of the drainage system and pedestrian walkways.</i></li><li>- <i>It was recommended that County Government of Nyeri should come up with County Traffic Management policy in order to address traffic management challenges in other urban centers within the county. It was also recommended that the county enforcement officers should undergo training to equip them with the necessary skills in discharge of their duties.</i></li></ul> <p style="text-align: center;"><b>Technical Committee Report</b></p> <p>Mr. Charles Muya, the committee chair, presented the report of the meeting held on 5<sup>th</sup> November 2021. The report was proposed for adoption by Mr. Fredrick Maina and seconded by Mrs. Salome Ndung'u.</p> <p>The board adopted the following recommendations made by the committee;</p> <ul style="list-style-type: none"><li>- <i>Designs for construction works to be presented to the board for comments before they are actualized.</i></li><li>- <i>Drainage systems and pedestrian walkways to be incorporated in road construction works so as to avoid implementation gaps.</i></li></ul>	<p>Chief Officer -LHPP&amp;UD / Municipal manager</p> <p>Chief Officer -LHPP&amp;UD / Municipal manager</p>

	<ul style="list-style-type: none"> <li>- To rollover incomplete road projects into the following financial year.</li> <li>- The municipal roads to be properly named and captured on the GPS.</li> </ul> <p>However, it was reported that the department of LHPP&amp;UD had developed a zero-draft policy on naming of streets within the county, the policy is awaiting to go through the necessary approval process.</p> <p style="text-align: center;"><b>Audit, Governance &amp; Risk Committee Report</b></p> <p>Mr. Fredrick Mbuga, the committee chair, presented the report of the meeting held on 9<sup>th</sup> November 2021. The report was proposed for adoption by Mr. John Waihenya, he was seconded by Mr. Charles Muya</p> <p>The board adopted the following recommendations made by the committee;</p> <ul style="list-style-type: none"> <li>- To ensure public meetings are ongoing on need basis and in collaboration with the county departments and any other key stakeholder.</li> <li>- To follow up on the publication of popular version of the County Spatial Plan.</li> </ul> <p>To liaise with the county secretary's office to ensure that the enforcement officers within the municipality jurisdiction are working in collaboration with the municipal administration for better service delivery.</p>	<p>Chief Officer -LHPP&amp;UD / Municipal manager</p>
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**Signed**

Chairman .....  ..... Date 24/02/2022

Secretary .....  ..... Date 24/02/2022