



COUNTY GOVERNMENT OF NYERI MUNICIPALITY OF NYERI



When replying please quote
Our reference no. and date

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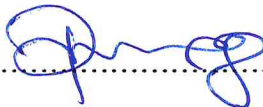
SUMMARY OF NYERI MUNICIPAL BOARD RESOLUTIONS FOR THE MEETING HELD ON 30TH MAY 2019 AT COUNTY SECRETARY'S BOARDROOM AT 10.00A.M.

Min. No.	Description	Action
Min6: 30/05/19	<p>Municipal Reports</p> <p>1. Vision, Mission, Core Values and slogan</p> <p>The board proposed the understated Vision, Mission, Core Values and Slogan for adoption by the County Executive Committee. Mr. Mathenge proposed and he was seconded by Mr. Karuga.</p> <p>Vision:</p> <p>Proposals</p> <ol style="list-style-type: none">1. A safe, habitable and prosperous Municipality.2. Globally Competitive Municipality3. Globally Competitive 21st Century Municipality4. A safe, livable, competitive and prosperous Municipality. <p>Mission</p> <p>Proposal:</p> <p>To create and maximize opportunities for social and economic development while retaining an attractive, clean, sustainable and secure environment for all.</p> <p>Core Values</p> <p>Proposal:</p> <p>Patriotism, Fairness, Integrity, Service Excellence, Accountability & Transparency.</p> <p>Slogan:</p> <p>Proposals</p> <ol style="list-style-type: none">1. We care2. Pamoja Tujenge Nyeri <p>2. Municipal Budget 2019/2020</p> <p>The Chief Officer, lands, Housing, Physical Planning & Urbanization (LHPPU) presented the municipal budget for the financial year 2019/2020. She explained that the budget was derived from the county budget for the five wards in the Nyeri Municipality which included Bus Terminus, Streetlighting, Markets development and Road network development. The budget was totaling to Kshs.350 million. Mr. Karuga proposed the budget for</p>	<p>Municipal Manager</p> <p>Chief officer LHPPU /Municipal Manager</p>

	<p>adoption by the board and he was seconded by Mr. Mathenge.</p> <p>3. Solid Waste Management Policy and plan The secretary presented the Municipal solid waste management policy and plan. Mr. Mathenge proposed the policy for adoption by the board and he was seconded by Mr. Mbuga.</p> <p>4. Municipal Integrated Development Plan (IDeP), 2018-2022 The secretary presented the Municipal IDep 2018-2022. She explained that the plan was derived from the County Integrated Development Plan (CIDP) 2018-2022 focusing on the delegated functions. Mr. Mathenge proposed the IDeP 2018-2022 for adoption by the board. He was seconded by Mr. Waihenya.</p>	
<p>Min7: 30/05/19</p>	<p>Terms of Reference for the Board Committees The terms of reference for the three board committees were presented. The secretary reported that she had liaised with the relevant committees' chairpersons as agreed in the previous meeting. Mr. Mathenge proposed the terms of reference for adoption by the board and he was seconded by Mrs. Wangombe.</p>	<p>Chief officer LHPPU /Municipal Manager</p>

Signed

Chairman  Date 29/08/2019

Secretary  Date 29/08/2019



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**SUMMARY OF NYERI MUNICIPAL BOARD RESOLUTIONS FOR THE MEETING
 HELD ON 29TH AUGUST 2019 AT GOVERNOR'S BOARDROOM AT 10.00A.M.**

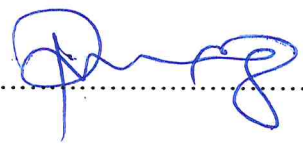
Min. No.	Description	Action
Min6: 29/08/19	<p style="text-align: center;">Board Committee Reports</p> <p style="text-align: center;">1. Finance & Administration Committee Report</p> <p>Mr. Karuga, the committee chairperson, presented the deliberations of the meeting held on 5th August 2019. The report was proposed for adoption by Mr. Waihenya, he was seconded Mr. Mbuga. <i>The following are recommendations from the committee were adopted by the board;</i></p> <p>Garbage Collection & Sanitation</p> <ul style="list-style-type: none"> - <i>A workshop for the board to be facilitated by the department of Water, Environment & Sanitation on Solid waste management policy and plan. The workshop should also be designed to cover other relevant municipal documents.</i> - <i>To explore ways of sensitizing and partnering with members of public in solid waste management efforts.</i> <p>Traffic Management</p> <ul style="list-style-type: none"> - <i>An induction course for the officers to be organized</i> - <i>The board to seek a collaboration with the county police commander</i> - <i>The traffic marshals to be provided with uniform, reflector jackets and appendages</i> - <i>The board and the traffic supervisor to visit neighbouring counties for knowledge exchange.</i> <p>ISUDP Implementation</p> <p><i>The consultant who developed the ISUDP to be engaged to help the municipal board and county government address the identified gaps for proper actualization. It was also agreed that process of approval of the ISUDP should be done by 10th October 2019.</i></p> <p>Nyeri Municipal Staff</p> <p><i>Staffing plan to be developed so as to identify gaps.</i></p> <p>Construction of Municipal Roads</p>	<p>Chief officer- Environment and Sanitation/ Chief officer - LHPPU /Municipal Manager Chief officer - LHPPU /Municipal Manager</p> <p>Chief Officer - LHPPU / Municipal Manager/</p> <p>Board chair/Chief officer - LHPPU /Municipal Manager</p> <p>Municipal Manager</p>

	<ul style="list-style-type: none"> - A status report for the road projects to be prepared and presented during the board meetings. - Pegging out of the roads and surveying to be done before implementation of the road works <p>2. Technical Committee Report</p> <p>Mr. Muya, the committee chairperson, presented the deliberations of the meeting held on 26th July 2019. The report was proposed for adoption by Mrs. Wang'ombe, she was seconded Mr. karuga. The following recommendations from the committee were adopted by the board;</p> <p>Municipal Project Site Visits</p> <p>The committee would make quarterly site visits. However, any board member is free to visit the site and liaise with the project manager.</p> <p>Project Progress Reports</p> <p>The committee to present a quarterly progress report on all municipal projects.</p> <p>3. Audit, Governance & Risk Committee Report</p> <p>Mr. Mbuga, the committee chairperson, presented the deliberations of the meeting held on 21st August 2019. The report was proposed for adoption by Mr. Karuga, he was seconded Mr. Muya. The following recommendations from the committee were adopted by the board;</p> <ul style="list-style-type: none"> - Establishment of the Nyeri Municipal By-laws to ensure maintenance of law and order within the municipality. - Formulation of financial and administrative policies for effective and efficient service delivery <p>To organize knowledge exchange programmes within the country in order to learn best practices in running the affairs of the municipality</p>	<p>Chief Officer Public Works / Municipal Manager</p> <p>Municipal Manager / Project Manager</p> <p>Chief Officer – LHPPU/ Municipal Manager</p>
<p>Min7: 29/08/19</p>	<p>Municipal Partnership and Collaboration</p> <p>Mr. Muya presented a report on his visit to the City of Perris, Southern California. He informed members that the city administration was open to partner with Nyeri Municipal Board in the area of building institutional capacity. Mr. Muya would follow up the matter</p> <p>Mr. Waihenya presented a brief of his communique with the city of Poznan, Poland. He informed the members that H.E. the Governor, had directed him to the county economic advisor for further action.</p> <p>Mr. Mbuga presented a proposal from Kiini Sustainable Initiative, an NGO based in Nyeri Town. The organization sought to partner with Municipal Board in</p>	<p>Mr. Muya /Municipal Manager</p> <p>Mr. Mbuga /Municipal Manager /</p>

	<p>sensitizing members of public on solid waste management. They had also proposed to be assisted in piloting garbage segregation in one of the markets in Nyeri town. The matter was referred to the department of Environment and Sanitation for further action</p> <p>It was agreed that a policy would be formulated to guide partnerships and collaborations for Nyeri municipal board.</p>	<p>Director Environment & Sanitation</p> <p>Municipal Manager</p>
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Signed

Chairman  Date 28/1/2019

Secretary  Date 28/1/2019



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SUMMARY OF NYERI MUNICIPAL BOARD RESOLUTIONS FOR THE MEETING HELD 28TH NOVEMBER 2019 AT COUNTY SECRETARY'S BOARDROOM AT 10.00A.M.

Min. No.	Description	Action
Min6: 28/11/19	<p style="text-align: center;">Board Committee Reports</p> <p style="text-align: center;">1. Finance & administration Committee</p> <p>Mr. Karuga, the committee chair, presented the report of the deliberations of the meeting held on 12th November 2019. The report was proposed for adoption by Mrs. Wang'ombe, she was seconded by Ms. Maranga.</p> <p><i>The following recommendations from the committee were adopted by the board;</i></p> <p>Municipal Administration</p> <ul style="list-style-type: none"> - <i>Continuous supervision of staff to ensure quality service delivery.</i> - <i>Induction training for all the municipal staff</i> <p>Garbage Collection & Sanitation</p> <ul style="list-style-type: none"> - <i>Continuous sensitization and partnership with members of public in waste management efforts.</i> <p>Traffic Management</p> <ul style="list-style-type: none"> - <i>Full secondment of traffic marshals to the municipal administration.</i> - <i>To liaise with relevant county departments and key stakeholders in transport sector to re-route the current entry and exit at the lower bus park.</i> - <i>To liaise with the department of Transport, Public Works, Infrastructure & Energy in putting up road signage, marking of parking lots, maintenance of municipality roads, construction and repair of drainages within Nyeri town.</i> - <i>The following areas were identified as traffic hotspots and requires immediate action and enforcement;</i> <p style="text-align: center;">Pedestrian Crossing points</p> <p><i>Gospel Outreach Sanctuary Crossing point, Temple Road junction, Kuku Lane/Kangemi stage crossing point</i></p> <p style="text-align: center;">Obstruction</p> <p><i>Near Naivas Supermarket: obstruction by Naivas supermarkets lorries while offloading and loading goods</i></p> <p><i>Behind Mathai Supermarket: obstruction by Mathai supermarkets lorries while offloading and loading goods</i></p>	<p>Municipal manager</p> <p>Municipal manager</p> <p>Chief Officer – LHPPU/ Chief Officer Transport, Public Works, Infrastructure & Energy /Municipal Manager</p>

	<p><i>Along Muhoya Rd – IBIS Rd – Karson Plaza Rd: obstruction by mechanics operating</i></p> <p><i>It was recommended that there should be designated bays for BodaBoda to ensure law and order is achieved within the Nyeri CBD.</i></p> <p>Beautification and Streetscaping <i>It was agreed that some activities that do not require funding should be initiated, for instance, beautification of parks, enforcement of no corridor displays, Enforcement of regulations on pets and livestock in urban areas.</i></p> <p><i>To liaise with department of Transport, Public Works, Infrastructure & Energy in addressing challenges in managing storm water and drainage system.</i></p> <p><i>The board committed to adopt one of the parks in Nyeri town to demonstrate best practices, the matter would be revisited in the next board meeting.</i> <i>The Chief Officer LHPP&U would provide the architectural designs for whispers park for board’s consideration.</i></p> <p>Social Services Unit <i>To control influx of beggars and street families in Nyeri town.</i></p> <p>2. Technical Committee Report Mr. Muya, the committee chair, presented the report of the deliberations of the meeting held on 15th November 2019. The report was proposed for adoption by Mr. Ichaura, he was seconded by Mr. Waihenya. It was noted that the committee was satisfied with the quality of works for the Asian quarter project. <i>The following recommendations from the committee were adopted by the board;</i></p> <ul style="list-style-type: none"> - <i>Provision of monthly minutes of the implementation committee meetings.</i> - <i>The contractors to be paid on time for work done as per the contract agreement.</i> <p>3. Audit, Governance & Risk Committee Report Mr. Mbuga, the committee chairperson, presented the report of the deliberations of the meeting held on 19th November 2019. The report was proposed for adoption by Mr. Mathenge. It was noted that the municipal administration was running smoothly and most of the planned activities had been achieved. It was also noted that reporting system was well executed.</p>	<p>Chief officer LHPP&U /Chief Officer Transport, Public Works, Infrastructure & Energy /Municipal Manager</p> <p>Chief Officer Social Services / Municipal Manager</p>
<p>Min7: 28/11/19</p>	<p>Benchmarking Activities Plan The board recommended that benchmarking should be focused on the delegated functions to realize full benefit</p>	<p>Municipal Manager</p>

	<p>of best practices. It was suggested that the following areas should be considered for bench marking</p> <ol style="list-style-type: none">1. Kiambu County – Waste management. The county has invested in machinery and they proposed to construct three waste transfer stations. There area of study would be how they manage waste from source to disposal.2. Migori County – Waste Management – The county disposes its solid waste in a land fill. <p>Kisumu County – Beautification and street scaping</p>	
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Signed

Chairman  Date 27/02/2020

Secretary  Date 27/02/2020

