



# **COUNTY GOVERNMENT OF NYERI**

P.O. BOX 90– 10100  
Telephone 061 2030700

## **COUNTY PUBLIC SERVICE BOARD**

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### **RE: INTERGRATION AND HARMONIZATION OF JOB GRADES IN THE CIVIL SERVICE STRUCTURE**

The County Public Service Board has started the process of harmonizing the job grades for the employees of the former local authorities with the objective of supporting career advancement for deserving officers.

The exercise has commenced with specific cadres, with deserving, eligible and willing employees of the former local authorities invited to apply in the designation and job group which they meet the requirements.

The eligible employees are requested to fill the Employment Form which can be downloaded from the County Website, [www.nyeri.go.ke](http://www.nyeri.go.ke)

The Board will, among the basic requirements, consider the cumulative years of service for consideration to the applied re-designation.

A temporary waiver will also be given on the following requirements:

- a) Strategic Leadership and Development Course
- b) Senior Management Course

The completed application form together with the Head of Department Recommendation, Staff Performance Appraisal Report for 2015/2016, letter of appointment/promotion to the current substantive grade and certified copies of academic and professional certificates should be sent or delivered to:

**THE SECRETARY,  
NYERI COUNTY PUBLIC SERVICE BOARD,  
KARSON'S PHOTO HOUSE KIMATHI STREET  
P.O BOX 90-10100,  
NYERI**

All applications should reach the Secretary on or before **14<sup>th</sup> February 2018**

The positions are as follows:

**A) Department of Finance and Accounting Services**

**1. Principal Accountant, Job Group ‘N’- 4 Posts**

**a) Duties and Responsibilities**

- i) Assisting in day to day running of the county treasury;
- ii) Authorization of payments and signing of cheques subject to set limits;
- iii) Preparation of revenue and expenditure returns in the county as required by regulations and law;
- iv) Assisting in developing of supplementary financial regulations and procedures to enhance internal controls established through normal regulations and procedures;
- v) Training officer of the Accounting staff in the County ;
- vi) Any other relevant duties as assigned by the Chief Officer

**b) Requirements for the Appointment**

- i) Served in the grade of Chief Accountant, Job Group ‘M’ or in a comparable and relevant position in the Public Service for a minimum period of three (3) years;
- ii) A Bachelor’s degree in Commerce (Accounting or Finance option) and passed Part II of the Certified Public Accountants (CPA) Examination

**OR**

Passed Part III of Certified Public Accountants (CPA) Examination or its recognized equivalent;

- iii) Registered with the Institute of Certified Public Accountants of Kenya (ICPAK) and Registration of Accountants Board (RAB).

**c) Remuneration and benefits**

- Monthly Basic Pay: Kshs 51,660 x 2,570 – 54,230 x 2,740 – 56,970 x 2,890 – 59,860 x 3,220 – 63,080 x 3,370 – 66,450 x 3,540 – 69,990
- Monthly House Allowance- Kshs 18,000
- Monthly Commuter Allowance- Kshs 8,000
- Annual Leave Allowance- Kshs 6,000

**2. Chief Accountants, Job Group ‘M’- 3 Posts**

**a) Duties and Responsibilities**

- i) Planning, directing, coordinating and supervising areas of control
- ii) Training and development of staff under him/her,
- iii) Setting targets for the division and may occasionally be required to undertake ad hoc assignments relating to accounting services.
- iv) Assist in preparations of final accounts.
- v) Ensure safe custody of Government assets and records under him/her
- vi) Authorizing payments within the set limits.
- vii) Timely and accurate preparation of management reports that fall under his/her division.
- viii) Providing guidance to officers under him/her to achieve the desired results.

**b) Requirements for Appointment**

- i) Served in the grade of Senior Accountant, Job Group ‘L’ or in a comparable and relevant position in the Public Service for a minimum period of three (3) years.
- ii) A Bachelors degree in Commerce (Accounting or Finance option) and passed Part II of the Certified Public Accountants (CPA) Examination

**OR**

- iii) Passed Part III of Certified Public Accountants (CPA) Examination or its recognized equivalent.
- iv) Attended a management course lasting not less than four (4) weeks from the Kenya Institute of Administration or any other recognized institution.
- v) Shown merit and ability as reflected in work performance and results.

**c) Remuneration and benefits**

- Monthly Basic Pay: Kshs 44,750 x 2,50-46,800 x 2,380-49,180 x 2,480-51,660 x 2,570 – 54,230 x 2,740 – 56,970 x 2,890 – 59, 860
- Monthly House Allowance- Kshs 16,500
- Monthly Commuter Allowance- Kshs 8,000
- Annual Leave Allowance- Kshs 6,000

**3. Accountant I, Job Group K- 2 Posts**

**a) Duties and Responsibilities**

- i) Deal with accounting operations in an Accounting Unit.
- ii) Verification of vouchers and committal documents in accordance with laid down rules and regulations;
- iii) Data capture, maintenance of primary records such as cashbooks, ledgers, vote books, registers and preparation of simple management reports e.g. imprest and expenditure returns etc.
- iv) Responsible for the safe custody of Government records and assets under him/her,
- v) Analysis of the the line accounts
- vi) Receiving duly processed payments and receipt vouchers;
- vii) Posting payments and receipt vouchers in the cash books; balancing and ruling of the cash books on daily basis;

**b) Requirements for Appointment**

- i) Bachelor’s degree in Commerce (Accounting or Finance option) and passed Part II of the Certified Public Accountants (CPA) Examination

**OR**

- ii) Passed Part III of the Certified Public Accountants (K) Examination or its approved equivalent qualification.

**c) Remuneration and benefits**

- Monthly Basic Pay: Kshs 34,260 x 1,550 – 35,810 x 1,610 – 37,420 x 1,690–39,110 x 1,790-40,900 x 1,870 – 42,770 x 1,980 – 44,750
- Monthly House Allowance- Kshs 9,600
- Monthly Commuter Allowance- Kshs 5,000
- Annual Leave Allowance- Kshs 6,000

**4. Finance Officer, I, Job Group ‘L’- 1 Post**

**a) Duties and Responsibilities;**

- i) Control of expenditure commitments in the Departments;
- ii) Initial evaluation and scrutiny of expenditure proposals and compilation of information required in the budgetary processes;
- iii) Processing of Medium Term Expenditure Framework and revised estimates budget; and
- iv) Taking initial action for the budgeting of donor financed projects,
- v) Reviewing of financial implementation of such projects, and monitoring commitments on expenditures.

**b) Requirements for Appointment**

- i) Served in the grade of Finance Officer II or a comparable and relevant position in the Public Service for at least three (3) years ; and
- ii) Shown merit and ability as reflected in work performance and results.

**c) Remuneration and benefits**

- Monthly Basic Pay: Kshs 39,110 x 1,790 – 40,900 x 1,870-42,770 x1,980  
44,750 x 2,050 – 46,800 x 2,380m- 49,180
- Monthly House Allowance- Kshs 16,500
- Monthly Commuter Allowance- Kshs 6,000
- Annual Leave Allowance- Kshs 6,000

**5. Chief Supply Chain Management Assistant, Job Group ‘M’- 1 Post**

**a) Duties and Responsibilities**

- i) Overseeing and coordinating warehousing;
- ii) Distribution and fleet management, disposal of stores and equipment;
- iii) Market surveys and research;
- iv) Inventory and stock control and procurement plans.

**b) Requirements for Appointment**

- i) Served in the grade of Senior Supply Chain Management Assistant or in a comparable and relevant position in the Public Service for a minimum period of three (3) years;
- ii) Attended a management course lasting for not less than four (4) weeks; and
- iii) Shown administrative capability and outstanding performance.

**c) Remuneration and benefits**

- Monthly Basic Pay: Kshs 44,750 x 2,50-46,800 x 2,380-49,180 x 2,480-51,660 x 2,570 – 54,230 x 2,740 – 56,970 x 2,890 – 59, 860
- Monthly House Allowance- Kshs 16,500
- Monthly Commuter Allowance- Kshs 8,000
- Annual Leave Allowance- Kshs 6,000

**6. Supply Chain Management Assistant, Job Group ‘K’- 7 Posts**

**a) Duties and Responsibilities**

Work at this level will entail duties of warehousing, distribution, fleet management, inventory and stock control.

**b) Requirements for Appointment**

- i) Served in the grade of Supply Chain Management Assistant II or in a comparable and relevant position in the Public Service for a minimum period of three (3) years; and
- ii) Shown merit and ability as reflected in work performance and results.

**c) Remuneration and benefits**

- Monthly Basic Pay: Kshs 34,260 x 1,550 – 35,810 x 1,610 – 37,420 x 1,690–39,110 x 1,790-40,900 x 1,870 – 42,770 x 1,980 – 44,750
- Monthly House Allowance- Kshs 9,600
- Monthly Commuter Allowance- Kshs 5,000
- Annual Leave Allowance- Kshs 6,000

**B) Department of County Public Service, Administration and Communication**

**1. Principal Human Resource Management Officer, Job Group ‘N’- 1 Post**

**a) Duties and Responsibilities**

- i) Will co-ordinate a number of sections in the Human Resource Management Department.
- ii) Planning, co-ordination, organization and direction of human resource management services;
- iii) Analyzing the staffing levels and making proposals for succession planning;
- iv) Analyzing, utilization and proper deployment of human resource in the Department;
- v) Analyzing staff progression and making proposals for career development;
- vi) Ensuring the correct interpretation and implementation of human resource regulations;
- vii) Supervising, guiding, counseling, mentoring, training and development of staff working under him/her.

viii) Any other human resource duties as may be assigned from time to time

**b) Requirements for Appointment**

- i) A Bachelor's degree in any of the Social Sciences from a recognized university/institution; and
- ii) Served for three (3) years at the level of Chief Human Resource Management Officer or in a comparable and relevant position in the Public Service for at least three (3) years;

**OR**

- iii) CPS II or a Higher National Diploma in Human Resource Management; Industrial Relations or Public/Business Administration;
- iv) Shown merit and ability in work performance and results; and

**c) Remuneration and benefits**

- Monthly Basic Pay: Kshs 51,660 x 2,570 – 54,230 x 2,740 – 56,970 x 2,890 – 59,860 x 3,220 – 63,080 x 3,370 – 66,450 x 3,540 – 69,990
- Monthly House Allowance- Kshs 18,000
- Monthly Commuter Allowance- Kshs 8,000
- Annual Leave Allowance- Kshs 6,000

**2. Chief Human Resource Management Assistant JG 'M' – 6 Posts**

**a) Duties and Responsibilities**

This is the highest grade in this cadre. An officer at this level will be required to ensure proper application and interpretation of Human Resource Management policies, regulations, procedures and systems. In addition, the officer will be expected to oversee and co-ordinate Human Resource services in the areas of recruitment, promotion, discipline, training and development, placement and staff welfare.

**b) Requirements for Appointment**

- i) Served in the grade of Senior Human Resource Management Assistant or in a comparable and relevant position in the Public Service for at least three (3) years;
- ii) Higher Diploma in Human Resource Management or its equivalent from a recognized institution;

**OR**

- iii) Certified Public Secretaries (K) Examination Part III
- iv) Attended a management course lasting not less than one (1) month; and
- v) Shown administrative capability and outstanding performance.

**c) Remuneration and benefits**

- Monthly Basic Pay: Kshs 44,750 x 2,50-46,800 x 2,380-49,180 x 2,480-51,660 x 2,570 – 54,230 x 2,740 – 56,970 x 2,890 – 59, 860
- Monthly House Allowance- Kshs 16,500
- Monthly Commuter Allowance- Kshs 8,000

- Annual Leave Allowance- Kshs 6,000

### **3. Senior Human Resource Officer, Job Group ‘L’- 1 Posts**

#### **a) Duties and Responsibilities**

- i) Providing guidance and advice on human resource matters;
- ii) Co-ordination of human resource management activities in areas of recruitment, appointment, placement and promotion;
- iii) Complement control;
- iv) Staff training and development;
- v) Employee relations and welfare;
- vi) Remuneration within the existing human resource policies, rules and regulations;
- vii) Supervision, guidance, counseling, mentoring, training and development of staff under him/her.
- viii) Any other human resource duties as may be assigned from time to time;

#### **b) Requirements for Appointment**

- i) A Bachelor’s degree in any of the Social Sciences from a recognized university/institution; and
- ii) Served in the grade of Human Resource Management Officer I or in a comparable and relevant position in the Public Service for at least three (3) years;

**OR**

- iii) CPS II or a Diploma in Human Resource Management or Industrial Relations from a recognized University/Institution;
- iv) Shown merit and ability in work performance and results;

#### **c) Remuneration and benefits**

- Monthly Basic Pay: Kshs 39,110 x 1,790 – 40,900 x 1,870-42,770 x1,980  
44,750 x 2,050 – 46,800 x 2,380m- 49,180
- Monthly House Allowance- Kshs 16,500
- Monthly Commuter Allowance- Kshs 6,000
- Annual Leave Allowance- Kshs 6,000

### **4. Human Resource Management Assistant I / Human Resource Management Officer I Job Group ‘K’- 2 Posts**

#### **a) Duties and Responsibilities**

- i) Handling Human Resource Management matters in the area of deployment i.e. recruitment, selection, placement, transfer, leave, training and development;
- ii) Provision of guidance and advice on human resource matters within established policies, rules and regulations; and
- iii) Supervision, guidance, counseling, mentoring, and training and development in the unit.

iv) Any other human resource duties as may be assigned from time to time;

**b) Requirements for Appointment**

- i) A Bachelor's degree in any of the Social Sciences from a recognized university/institution; and
- ii) Served in the grade of Human Resource Management Officer II or in a comparable and relevant position in the Public Service for at least three (3) years;

**OR**

- iii) A Diploma in Human Resource Management or CPS II
- iv) Shown merit and ability in work performance and results; and

**c) Remuneration and benefits**

- Monthly Basic Pay: Kshs 34,260 x 1,550 – 35,810 x 1,610 – 37,420 x 1,690–39,110 x 1,790-40,900 x 1,870 – 42,770 x 1,980 – 44,750
- Monthly House Allowance- Kshs 9,600
- Monthly Commuter Allowance- Kshs 5,000
- Annual Leave Allowance- Kshs 6,000

**5. Senior Office Administrative Assistant /Assistant Office Administrator I, Job Group 'K' (8 Posts)**

**a) Duties and Responsibilities**

- i) Taking oral dictation; managing e-office;
- ii) Word and data processing; operating office equipment;
- iii) Attending to visitors/clients;
- iv) Handling telephone calls and appointments;
- v) Maintaining office diary and travel itineraries;
- vi) Ensuring security of office records;
- vii) Equipment and documents including classified materials;
- viii) Preparing responses to simple routine correspondence;
- ix) Establishing and monitoring procedures for record keeping of correspondence and file movements;
- x) Maintaining an up to date filing system in the office;
- xi) Ensuring security, integrity and confidentiality of data;
- xii) Managing office protocol and etiquette;
- xiii) Supervising office cleanliness; managing petty cash;
- xiv) Undertaking any other office administrative services duties that may be assigned.

**c) Requirements for Appointment**

- i) Served in the grade of Assistant Office Administrator II or Office Administrative Assistant I or in a comparable and relevant position in the Public Service for at least three (3) years;
- ii) Diploma in Secretarial Studies from the Kenya National Examinations Council;



**OR**

Business Education Single and Group Certificates (BES & GC) Stages I, II and III from the Kenya National Examinations Council in the following subjects:

- (a) Shorthand III (minimum 100 w.p.m.);
- (b) Typewriting III (50 w.p.m) Computerized Document Processing III;
- (c) Business English III/ Communication II;
- (d) Commerce II;
- (e) Office Practice II;
- (f) Office Management III/Office Administration and Management III;
- (g) Secretarial Duties II;

**OR**

- (a) Typewriting III (50 w.p.m) Computerized Document Processing III;
- (b) Business English III/ Communication II;
- (c) Commerce II;
- (d) Office Practice II;
- (e) Office Management III/Office Administration and Management III;
- (f) Secretarial Duties II;

**OR**

- iii) Craft Certificate in Secretarial Studies from the Kenya National Examinations Council;
- iv) Certificate in Public Relations and Customer Care course lasting not less than two (2) weeks from the Kenya School of Government or any other recognized institution;
- v) Certificate in Computer Applications from a recognized institution; and
- vi) Shown merit and ability as reflected in work performance and results.

**Remuneration and benefits**

- Monthly Basic Pay: Kshs 34,260 x 1,550 – 35,810 x 1,610 – 37,420 x 1,690 – 39,110 x 1,790- 40,900 x 1,870– 42,770 x 1,980 – 44,750
- Monthly House Allowance- Kshs 9,600
- Monthly Commuter Allowance- Kshs 5,000
- Annual Leave Allowance- Kshs 6,000

**6. Office Administrative Assistant I, Job Group ‘J’- 1 Post**

**a) Duties and Responsibilities**

- i Taking oral dictation; managing e-office;
- ii Word and data processing; operating office equipment;
- iii Attending to visitors/clients;

- iv Handling telephone calls and appointments;
- v Maintaining office diary and travel itineraries;
- vi Ensuring security of office records;
- vii Equipment and documents including classified materials;
- viii Preparing responses to simple routine correspondence;
- ix Establishing and monitoring procedures for record keeping of correspondence and file movements;
- x Maintaining an up to date filing system in the office;
- xi Ensuring security, integrity and confidentiality of data;
- xii Managing office protocol and etiquette;
- xiii Supervising office cleanliness; managing petty cash;
- xiv Undertaking any other office administrative services duties that may be assigned.

**d) Requirements for Appointment**

- i) Served in the grade of Office Administrative Assistant II or in a comparable and relevant position in the Public Service for at least three (3) years;
- ii) Business Education Single and Group Certificates (BES & GC) Stages I, II and III from the Kenya National Examinations Council in the following subjects:
  - (h) Shorthand III (minimum 100 w.p.m.);
  - (i) Typewriting III (50 w.p.m) Computerized Document Processing III;
  - (j) Business English III/ Communication II;
  - (k) Commerce II;
  - (l) Office Practice II;
  - (m) Office Management III/Office Administration and Management III;
  - (n) Secretarial Duties II;

**OR**

- vii) Craft Certificate in Secretarial Studies from the Kenya National Examinations Council;
- viii) Certificate in Public Relations and Customer Care course lasting not less than two (2) weeks from the Kenya School of Government or any other recognized institution;
- ix) Certificate in Computer Applications from a recognized institution; and
- x) Shown merit and ability as reflected in work performance and results.

**Remuneration and benefits**

- Monthly Basic Pay: Kshs 27,680 x 1,220 – 28,900 x 1,280 – 30,180 x 1,340 – 31,520 x 1,400 – 32,920
- Monthly House Allowance- Kshs 5,800
- Monthly Commuter Allowance- Kshs 4,000
- Annual Leave Allowance- Kshs 6,000

## **7. Chief Records Officer, Job Group ‘M’-1 Post**

### **a) Duties and Responsibilities**

- i) Ensuring that letters are appropriately filed and marked action officers;
- ii) Controlling and opening of files and updating file index;
- iii) Ensuring security of information/files in the registry;
- iv) Up-dating and maintaining up-to-date file movement records;
- v) Ascertaining the general cleanliness of the registry guide and
- vi) Supervise staff working under him or her.

### **b) Requirements for Appointment**

- i. Served in the grade of Senior Records Officer, or in a relevant and comparable position in the Public Service for a minimum of three (3) years;
- ii. Attended a management course lasting not less than four (4) weeks from a recognized institution and
- iii. Shown merit and ability as reflected in work performance and results.

### **c) Remuneration and benefits**

- Monthly Basic Pay: Kshs 44,750 x 2,50-46,800 x 2,380-49,180 x 2,480-51,660 x 2,570 – 54,230 x 2,740 – 56,970 x 2,890 – 59, 860
- Monthly House Allowance- Kshs 16,500
- Monthly Commuter Allowance- Kshs 8,000
- Annual Leave Allowance- Kshs 6,000

### **d) Department of Education, Science and Technology**

#### **Chief Information Communication Technology Officer, Job Group ‘M’- 3 Posts**

##### **a) Duties and Responsibilities**

- i) Coordinating systems analysis design and programme specifications;
- ii) Ensuring timely implementation and effective maintenance of systems;
- iii) Developing reports on ICT standards;
- iv) Supervising overall systems documentation;
- v) Taking charge of ICT equipment maintenance and preparing progress reports on ICT;
- vi) Evaluating and recommending on the suitability of ICT equipment;
- vii) Training of ICT Hardware personnel and users;
- viii) Designing Local Area Network (LAN) and Wide Area Network (WAN);
- ix) preparing staff performance reports.

##### **b) Requirements for Appointment**

- i) Served in the grade of Senior Information Communication Technology Officer or in a comparable and relevant position for a minimum period of three (3) years;

- ii) A Bachelor's degree in any of the following fields: Computer Science/Information Communication Technology, Electronics Engineering, Mathematics, Statistics, Physics or other ICT related disciplines with a bias in computer science from a recognized institution;
- iii) Shown merit and ability as reflected in work performance and results; and
- iv) Demonstrated competence in ICT work.

**c) Remuneration and benefits**

- **Monthly Basic Pay:** Kshs 44,750 x 2,50-46,800 x 2,380-49,180 x 2,480-51,660 x 2,570 – 54,230 x 2,740 – 56,970 x 2,890 – 59, 860
- **Monthly House Allowance-** Kshs 16,500
- **Monthly Commuter Allowance-** Kshs 8,000
- **Annual Leave Allowance-** Kshs 6,000

**e) Department of Gender, Youth and Social Services**

**1. Chief Social Welfare Officer, Job Group 'M'- 3 Posts**

**a) Duties and Responsibilities**

- i) Convening reception boards regularly;
- ii) Giving technical advice;
- iii) Planning and coordinating Social Welfare Programmes, training staff;
- iv) Liaising with Non-Governmental Organizations at sub-county level regarding donations and formulation of Social Welfare Policy.

**b) Requirements for Appointment**

- i) Served in the grade of Senior Social Welfare Officer or in a comparable and relevant position in the Public Service for a minimum period of three (3) years
- ii) Attended a management course lasting not less than four weeks from a recognized institution; and
- iii) Demonstrated competence, ability and initiative in work performance and results.

**c) Remuneration and benefits**

- Monthly Basic Pay: Kshs 44,750 x 2,50-46,800 x 2,380-49,180 x 2,480-51,660 x 2,570 – 54,230 x 2,740 – 56,970 x 2,890 – 59, 860
- Monthly House Allowance- Kshs 16,500
- Monthly Commuter Allowance- Kshs 8,000
- Annual Leave Allowance- Kshs 6,000

**2. Senior Social Welfare Officer, Job Group 'L'- 1 Post**

**a) Duties and Responsibilities**

- i) Assist in taking charge of duties at the ward level and the children home.
- ii) Counseling, attending discharge boards, hobbies and handicraft scheme;
- iii) Acting as a link between the children and their relatives or handling social problems in the ward and children home.

**b) Requirements for appointment**

- i) Served in the grade of Social Welfare Officer I or in a comparable and relevant position in the Public Service for a minimum period of three (3) years
- ii) Demonstrated competence, ability and initiative in work performance and results.

**c) Remuneration and benefits**

- Monthly Basic Pay: Kshs 39,110 x 1,790 – 40,900 x 1,870-42,770 x1,980 – 44,750 x 2,050 – 46,800 x 2,380m- 49,180
- Monthly House Allowance- Kshs 16,500
- Monthly Commuter Allowance- Kshs 6,000
- Annual Leave Allowance- Kshs 6,000

**f) Department of Roads, Public Works and infrastructure**

**1. Superintendent(Roads), Job Group ‘K’- 1 Post**

**a) Duties and Responsibilities**

Help in Design, Installation, repair and maintenance of roads.

**b) Requirements for Appointment**

- i) served in a comparable and relevant position in Public Service for at least (3) years
- ii) Diploma in Civil Engineering or any other relevant and equivalent qualification from a recognized institution;

**c) Remuneration and benefits**

- Monthly Basic Pay: Kshs 34,260 x 1,550 – 35,810 x 1,610 – 37,420 x 1,690 – 39,110 x 1,790- 40,900 x 1,870 – 42,770 x 1,980 – 44,750
- Monthly House Allowance- Kshs 9,600
- Monthly Commuter Allowance- Kshs 5,000
- Annual Leave Allowance- Kshs 6,000

**2. Senior Land Surveyor, Job Group ‘M’- 1 Post**

**a) Duties and Responsibilities**

- i) Carrying out angular and distance measurements and computation for medium and high density topographical, general engineering, sub divisional schemes, medium area cadastral and photo surveys.
- ii) Any other assignments as may be assigned by the County Director of Survey

**b) Requirements for appointment**

- i) Must have served in the grade of land surveyor I, job group 'L' or in a comparable and relevant position in Public Service for at least (3) years;
- ii) Bachelor's degree in any of the following discipline:-land surveying and photo grammetry, Geometrics, Geomatics Engineering, Technology in Geomatics, Technology in Geo-Informatics, Geo-Spatial engineering from a recognized institution.
- iii) Member of institute of surveyors of Kenya

**c) Remuneration and benefits**

- Monthly Basic Pay: Kshs 44,750 x 2,50-46,800 x 2,380-49,180 x  
2,480-51,660 x 2,570 – 54,230 x 2,740 – 56,970 x 2,890 – 59, 860
- Monthly House Allowance- Kshs 16,500
- Monthly Commuter Allowance- Kshs 8,000
- Annual Leave Allowance- Kshs 6,000