



COUNTY GOVERNMENT OF NYERI

P.O. BOX 90– 10100
Telephone 061 2030700

COUNTY PUBLIC SERVICE BOARD

RE-ADVERTISEMENT OF VACANCIES FOR ECDE CAREGIVERS

The County Government of Nyeri, under the leadership of His Excellency the Governor, Hon. Mutahi Kahiga, wishes to recruit qualified persons to fill the positions of **ECDE Caregivers in the County Public ECDE centers**.

Duties and Responsibilities

Reporting to the Head Teacher of the respective primary school housing the ECDE center, the caregiver will be responsible for the following duties:

- Working with children in groups or one on one, depending on the needs of children and the subject matter to facilitate Early Childhood Development;
- Classroom management;
- Planning and carry out a curriculum that targets different areas of child development, such as language, motor and social skills;
- Developing schedules and routines to ensure children have enough physical activities, rest and playtime;
- Identify Children with Special Needs and provide necessary interventions and bring the same to the attention of parents;
- Caring and nurturing spiritual, moral, social, mental and physical growth of the children under his/her care;
- Ensuring Children's cleanliness, welfare, health, nutrition, safety and security;
- Ensuring a conducive and clean learning environment for the pupils;
- Using play and other instructional techniques and learning materials to assist children learn about the world, explore interests and develop talents e.g. storytelling and rhyming games to teach language and vocabulary;
- Keep records of the students' progress and keep parents informed about their child's development;

- Ensuring safe custody and care of any materials or other equipment entrusted to one's care;
- Any other duties that may be assigned by the supervisor

Qualifications

- Certificate in early childhood education
- KJSE Certificate and above
- Minimum two years' working experience
- Certificate of good conduct from CID
- ECDE caregivers presently engaged in the public ECDE centers will have an added advantage

Terms of service

One (1) year contract renewable based on performance

Salary and benefits

Monthly consolidated remuneration of **Kenya Shillings Twelve Thousand Six Hundred and Fifty only (Kshs. 12,650.00)**

Service gratuity of 31%of the salary

How to Apply

Electronic/written applications together with the required documents should be sent to:

**The Secretary
Nyeri County Public Service Board,
P. O Box 90 – 10100
NYERI**

The deadline for submission of applications is Monday 8th July 2018

NOTES:

- The County Government of Nyeri is an equal opportunity employer. Qualified persons from any part of the country are encouraged to apply
- Those who had previously applied for the positions need not re-apply.
- Only the short-listed candidates will be contacted by the Board.