



## COUNTY GOVERNMENT OF NYERI

P.O. BOX 90- 10100  
Telephone 061 2030700

## COUNTY PUBLIC SERVICE BOARD

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### RE-ADVERTISEMENT

#### **RE: INTERNAL ADVERTISEMENT: VARIOUS POSTS IN THE DEPARTMENT OF AGRICULTURE**

Applications are invited from suitably qualified serving officers in the County Government of Nyeri for the positions shown herein in the Department of Agriculture, Livestock and Fisheries.

Eligible applicants are requested to complete the Employment Form which can be downloaded from the County Website, [www.nyeri.go.ke](http://www.nyeri.go.ke)

Where applicable, the Board has granted a temporary waiver on the following requirements;

- a) Senior Leadership Development Program Certificate
- b) Management Course
- c) Supervisory skills course The Board will also consider the cumulative years in the same Job Group.

**NB: officers who had earlier applied for the respective job groups, and were interviewed for the said job group(s) need not re-apply.**

The completed application form together with the Head of Department Recommendation, Staff Performance Appraisal Report for 2017/2018, letter of appointment/promotion to the current substantive grade and certified copies of academic and professional certificates should be sent or hand delivered to:

**THE SECRETARY,  
NYERI COUNTY PUBLIC SERVICE BOARD,  
KARSON'S PHOTO HOUSE KIMATHI STREET  
P.O BOX 90-10100,  
NYERI**

To reach the Secretary on or before 30<sup>th</sup> July 2018.

The positions are as follows:

## **DIRECTORATE OF CROPS RESOURCE MANAGEMENT (AGRICULTURE)**

### **1. DIRECTOR OF CROPS RESOURCE MANAGEMENT (AGRICULTURE), JOB GROUP 'R'. NUMBER OF POSTS-1 (ONE)**

#### **a) Duties and responsibilities**

An officer at this level will be answerable to the Chief Officer and will be the head of the Directorate.

Duties and responsibilities will involve:

- implementation of the Strategic Plan and objectives of the Directorate;
- Handling technical , administrative, human resource, budgetary and assets management issues; team building and setting performance targets and standards in consultation with the Chief Officer;
- Addressing stakeholders concerns and instituting operational accountability and;
- Incorporating new initiatives into the Directorate's schemes of work.
- Further, duties and responsibilities will entail: modernize and make extension services responsive to customer needs;
- Update and rationalize technical training; maximize sustainable gains from crop development activities in the county;
- Device and apply strategies to maximize value of land and optimize its use for alternative purposes;
- Promote value addition to agricultural produce;
- Enhance synergies between the County and its Agencies and enhance gainful cooperation between the sector and stakeholders

#### **b) Requirement for appointment**

For appointment to this grade, an officer must have:-

- i. Served in the grade of Deputy Director of Agriculture, or in a comparable an relevant position in the Public Service for at least three [3] years;
- ii. A Master's degree in any of the following fields: Food Science, Home Economics, Agriculture, Horticulture, Agriculture Economics, Agribusiness or Agriculture Extension and Education Project Management or any other relevant and equivalent qualifications from a recognized institution;
- iii. A Certificate in Computer application;
- iv. Demonstrated a high degree of professional and technical competence as reflected in work performance and results; and
- v. Certificate in Strategic Leadership Development Programme Course from a recognized institution.

### **2. DEPUTY DIRECTOR OF AGRICULTURE, JOB GROUP 'Q'. NUMBER OF POSTS-5 (FIVE)**

#### **a) Duties and responsibilities**

- An officer at this level will be deployed at the County Headquarters.
- The Officer may be deployed as the Deputy to the County Director of Agriculture.
- Duties and responsibilities will involve:
  - implementation of the Strategic Plan and objectives of the Directorate, handling technical, administrative, budgetary and assets management issues;
  - Team building and setting performance targets and standards in consultation with the County Director of Agriculture;
  - Addressing stakeholders concerns.
- In addition, the Officer will be deployed as the subject matter specialist in charge of Horticulture, Industrial crops, Agribusiness and Value addition, Crops Development services and Principal of Agricultural Training Centre.

#### **b) Requirement for appointment**

For appointment to this grade, an officer must have:

- Served in the grade of Assistant Director of Agriculture in the Public Service for at least three [3] years;
- A Master's degree in any of the following fields: Food Science, Home Economics, Agriculture, Horticulture, Agriculture Economics, Agribusiness or Agriculture Extension and Education Project Management or any other relevant and equivalent qualifications from a recognized institution;
- Demonstrated a high degree of professional and technical competence as reflected in Work performance and results;
- A Certificate in Computer application;
- Must have Certificate in Strategic leadership development programme from a recognized institution.

### **3. ASSISTANT DIRECTOR OF AGRICULTURE, JOB GROUP 'P'. NUMBER OF POSTS-7 (SEVEN)**

#### **a) Duties and responsibilities**

An officer at this level will be deployed at the Sub-County Headquarters.

- The officer will be deployed as the Sub-county Agricultural Officer [SCAO] to coordinate all agricultural services in the Sub-county.
- Duties and responsibilities will involve:
  - implementation of the Strategic Plan and objectives of the Directorate at the Sub-County, handling technical, administrative, human resource, budgetary and assets management issues;
  - Team building and setting performance targets and standards in consultation with the County Director of Agriculture and addressing stakeholders concerns. Other duties will involve

- Compilation of field reports, organizing and facilitating training programmes in liaison with relevant institutions and agencies to provide and maintain data for effective decision making.

**b) Requirement for appointment**

For appointment to this grade, an officer must have:

- Served in the grade of Principal Agricultural Officer in the Public Service for at least three [3] years;
- A Master's degree in any of the following fields: Food Science, Home Economics, Agriculture, Horticulture, Agriculture Economics, Agribusiness or Agriculture Extension and Education, Project Management or any other relevant and equivalent qualifications from a recognized institution;
- A Certificate in Computer application and
- Demonstrated a high degree of professional, technical competence and team building as reflected in work performance and results.

**4. CHIEF SUPERINTENDING ENGINEER (AGRICULTURE), JOB GROUP 'P'.  
NUMBER OF POSTS-1 (ONE)**

**a) Duties and responsibilities**

An officer at this level will be deployed at the Agricultural Mechanization Station as the head.

- The officer will coordinate and supervise all the administrative and professional activities in the station. Specific duties will include;
- Research development, maintenance of station's machinery, field demonstrations, preparation of work plans and budget, designing and developing technologies for soil and water conservation including drains, water ways, terraces, waterholes, and small earth dams, preparation of reports on soil and water conservation projects, extension and rehabilitation of such projects and supervision of soil and water conservation.

**b) Requirements for appointment**

- Served in the grade of Senior Superintendent Engineer (Agriculture) in the Public Service for at least three [3] years;
- A Master's degree in any of the following fields in Agricultural Engineering such as soil and water, mechanization/farm power and structures, Project Management or any other relevant qualification from a recognize institution.
- Demonstrated a high degree of professional and technical competence as reflected in Work performance and results;
- iv. Be registered by the Engineers Registration Board; and
- iv. A Certificate in Computer application.

## **LIVESTOCK RESOURCE MANAGEMENT (LIVESTOCK, VETERINARY AND FISHERIES) DIRECTORATE PERSONNEL**

### **1. DIRECTOR OF LIVESTOCK RESOURCE MANAGEMENT, JOB GROUP 'R' 1 POST**

#### **a) Duties and Responsibilities**

The County Director of Livestock Production will be responsible to the Chief Officer, Department of Agriculture, Livestock and Fisheries for planning, directing, controlling and coordinating of Livestock Development policies and programmes namely:

- Range Management, Animal Production, Apiculture, Emerging livestock, and livestock extension services, Livestock Marketing, Agri-business value addition and quality assurance of livestock products and by-products; projection of Training of human resource requirements for the directorate;
- Co-ordination, monitoring and evaluation of projects; planning, controlling and coordinating of activities within his/her division;
- Ensuring timely compilation of reports, briefs, budget estimates, and other write-ups;
- Development and maintenance of livestock database and market information intelligence system. Facilitate market research for enterprise;
- Developing and/or strengthen livestock marketing infrastructure in collaboration with relevant organizations;
- Assigning duties and supervising officers; Initiation, coordination and supervising implementation of all livestock projects;

#### **b) Requirement for appointment**

For appointment to this grade, an officer must have:

- i. Served in the grade of Deputy Director of Livestock Production or in a comparable and relevant position in the public service for a minimum period of three (3) years;
- ii. Have attended a Strategic Leadership Development Programme lasting not less than four (4) weeks in a recognized Institution;
- iii. Possess a Master's of Science degree in any of the following disciplines:-  
Animal Science/Animal Production, Agriculture, Agribusiness, Food Science and Technology, Agriculture and Home Economics, Range Management/Natural Resource Management, Livestock/Agricultural Economics and Dairy Technology, Agricultural Extension, Project Management or any other relevant and equivalent qualification from a recognized institution;  
and
- iv. Shown merit and exemplary work performance in their field of specialization and demonstrated a high degree of professional competence and administrative ability.

- v. Certificate in computer application skills.

## **2. SENIOR ASSISTANT DIRECTOR OF LIVESTOCK RESOURCE MANAGEMENT, JOB GROUP 'Q' 3 POST**

### **a) Duties and Responsibilities**

An Officer at this grade will be deployed at the County Headquarters as subject matter specialist in charge of dairy development, Animal production, marketing and value addition. At the County the officer will deputize the County Director of Livestock Resource Management. The specific duties will include:

- i. Assisting in planning and budgeting; coordination of county extension activities;
- ii. Organization of shows and exhibition;
- iii. Preparation of monthly, quarterly and annual reports for the County.
- iv. At the County the officer will also be responsible of work planning and budgeting, participation in policy development and implementation, monitoring and evaluation of projects, control and coordination of activities;
- v. Preparation of regular progress reports; maintenance of livestock data and records.

### **b) Requirements for Appointment**

For appointment to this grade, an officer must have: -

- i. Served in the grade of Assistant Director of Livestock Resource Management or in a comparable and relevant position in the public service for a minimum period of three (3) years;
- ii. Masters of Science Degree in any of the following disciplines:-Animal Science/Animal Production, Agriculture, Agribusiness, Food Science and Technology, Agriculture and Home Economics, Range Management/Natural Resource Management, Livestock/Agricultural Economics and Dairy Technology, Agricultural Extension, Project Management or any other relevant and equivalent qualification from a recognized institution;
- iii. Attended a Strategic Leadership Development Programme Course lasting not less than four (4) weeks; and
- iv. Shown merit in their field of specialization and demonstrated a high degree of professional competence and administrative ability.
- v. Certificate in computer application skills

## **3. ASSISTANT DIRECTOR OF LIVESTOCK RESOURCE MANAGEMENT, JOB GROUP 'P' - 2 Posts**

### **a) Duties and Responsibilities**

An Officer at this level will be deployed at the Sub county Headquarters as the head of the directorate. At the Sub County the specific activities will include;

- Interpretation and implementation of policies, provision of technical advice to Sub County subject matter specialists and stakeholders, coordination and promotion of livestock extension services – such clean milk production, animal breeding, livestock feeding and nutrition;
- Participation in sub county development such as Sub county Development Committees; budgeting and management of resources allocated to the sub county.

### **b) Requirements for Appointment**

For appointment to this grade, an officer must have: -

- i. Served in the grade of Principal Livestock Production Officer or in a comparable and relevant position in the public service for a minimum period of three (3) years;
- ii. Masters of Science degree in any of the following disciplines:-Animal Science/Animal Production, Agriculture, Agribusiness, Food Science and Technology, Agriculture and Home Economics, Range Management/Natural Resource Management, Livestock/Agricultural Economics and Dairy Technology, Agricultural Extension, Project Management or any other relevant and equivalent qualification from a recognized institution;
- iii. Shown merit in their field of specialization and demonstrated a high degree of professional competence and management ability; and (iv) Certificate in computer application skills.'

## **4. DEPUTY DIRECTOR OF VETERINARY SERVICES JOB GROUP “Q” 2 POSTS**

### **a) Duties and Responsibilities**

Duties and responsibilities at this level will entail:

- i. organizing disease search, investigations, monitoring and mapping;
- ii. Evaluating import/export
- iii. Request for documents and making appropriate recommendations;
- iv. Coordinating programmes on control and eradication of epizootic and zoonotic diseases and pests;
- v. Undertaking Post-Mortem examinations and other diagnostic tests;
- vi. Interpreting laboratory-results and making appropriate recommendations;
- vii. Organizing stakeholders trainings, seminars, workshops, field days, shows, exhibitions or conferences on vector control programmes, animal health breeding, welfare and good veterinary practices;
- viii. Compiling technical reports;
- ix. Leading team(s) in inspecting, grading and licensing plants processing animal products and transport carriers and containers;
- x. Enforcing food safety and quality assurance regulations in export and local slaughterhouses and other animal products processing plants;

- xi. Issuing animal health certificates;
- xii. Disseminating information on animal health, products and markets; collaborating with stakeholders in providing veterinary services;
- xiii. Undertaking forensic investigations and compiling appropriate reports and offering.

#### **b) Requirements for Appointment**

For appointment to this grade, an officer must have: -

- i. Served in the grade of Senior Assistant Director of Veterinary Services (SADVS) for a minimum period of three (3) years.
- ii. A Bachelor of Veterinary Medicine (BVM) Degree from a recognized institution;
- iii. Have a Master's of Science Degree in any of the following disciplines;-
  - a. Veterinary Medicine, Veterinary Surgery, Animal Nutrition and Feed Sciences;
  - b. Animal Genetics and breeding; Clinical studies, Veterinary Public Health, Livestock Production Systems; Poultry Science; Veterinary Anatomy;
  - c. Reproductive Biology; Veterinary Pathology and Micro Biology;
  - d. Clinical Pathology and Laboratory Diagnosis; Fish Science; Apiary Science; Public Health; Applied Veterinary Parasitology; Applied Microbiology;
  - e. Comparative mammalian Physiology; Pharmacology and Toxicology;
  - f. Wildlife Health and Management;
  - g. Veterinary Epidemiology and Economics; Animal Production or Aquatic Sciences from a recognized institution;
- iv. Have a Master's Degree in Project Management
- v. Be registered by the Kenya Veterinary Board;
- vi. Have attended a Strategic Leadership Management Programme certificate lasting not less than six (6) weeks.
- vii. A certificate in computer applications.
- viii. Shown outstanding administrative capability and professional competence required in managing veterinary services.

### **5. ASSISTANT DIRECTOR OF VETERINARY SERVICES, JOB GROUP "P" (1 POST)**

#### **(a) Duties and Responsibilities**

Duties and responsibilities at this stage will entail:-

- Participating in carrying out impact assessment on animal diseases;
- Undertaking forensic investigations and compiling appropriate reports;
- Offering veterinary services at sub county level;
- Undertaking disease control activities such as disease search, mapping, vaccination and enforcement of livestock movement regulations, training stake holders on vector control programmes, animal health, breeding,



welfare and good veterinary practices; Analyzing data and preparing reports on animal health products and markets;

- Undertaking Post-Mortem examinations and other diagnostic tests;
- Interpreting laboratory results and making appropriate recommendations;
- Inspecting grading and licensing plants processing animal products and transport carriers and containers; examining animals and issuing animal health certificates; participating in field efficiency trials for drugs, vaccines and acaricides;
- Disseminating data or information on animal health, products and markets and collaborating with stakeholders in providing veterinary services,

#### **b) Requirements for Appointment**

For appointment to this grade, an officer must have: -

- i. Have served in the grade of Chief Veterinary Officer job Group N for a Minimum period of three(3) years
- ii. Possess a Bachelor of Veterinary Medicine (BVM) Degree from a recognized institution.
- iii. Have a Master's of Science Degree in any of the following disciplines;-
  - a. Veterinary Medicine, Veterinary Surgery, Animal Nutrition and Feed Sciences;
  - b. Animal Genetics and breeding;
  - c. Clinical studies, Veterinary Public Health, Livestock Production Systems;
  - d. Poultry Science; Veterinary Anatomy; Reproductive Biology;
  - e. Veterinary Pathology and Micro Biology;
  - f. Clinical Pathology and Laboratory Diagnosis;
  - g. Fish Science; Apiary Science; Public Health;
  - h. Applied Veterinary Parasitology;
  - i. Applied Microbiology; Comparative mammalian Physiology;
  - j. Pharmacology and Toxicology;
  - k. Wildlife Health and Management;
  - l. Veterinary Epidemiology and Economics;
  - m. Animal Production or Aquatic Sciences
  - n. Project Planning from a recognized institution;
- iv. Attended a Senior Management Course lasting not less than for (4) weeks from a recognized institution.
- v. Be registered by the Kenya Veterinary Board;
- vi. A certificate in computer applications
- vii. Demonstrated a high degree of professional competence and administrative capabilities in initiating and implementing veterinary services policies.