



COUNTY GOVERNMENT OF NYERI
OFFICE OF THE GOVERNOR

P.O. BOX 1112– 10100
Nyeri
Telephone 061 2030700

Pursuant to section 59 of the County Government Act 2012, The County Government of Nyeri wishes to recruit competent and qualified persons to fill the following post:

1. Chairperson, Nyeri County Public Service Board J.G ‘S’

The Chairperson will be responsible for the following duties:

- a. Provide overall leadership to the Board.
- b. In consultation with the CEO/Secretary, establish the agenda for the Board meetings.
- c. Conduct efficient Board meetings and guide the Board’s decision making process.
- d. Ensure full participation of all Board members in Board deliberations
- e. Enhance the promotion of values and principles envisaged in Articles 10 and 232 of the Constitution of Kenya.
- f. Lead the annual Board evaluation process.
- g. Oversee attainment of the Board’s strategic objectives.
- h. Maintain a close but independent working relationship with the CEO/Secretary and the Executive.
- i. Monitor the performance of the CEO/Secretary and lead in the evaluation of their performance.
- j. Ensure appropriate balance of power between the Secretary and the Board members.
- k. Be available for consultation with the Secretary and the members of the Board.
- l. Ensure new Board members are inducted in accordance with the agreed induction programme.
- m. Promote and protecting the image of the Board
- n. Act as an informal link between the Board and the various stakeholders
- o. Ensure that the annual statutory reports on governance matters and any issues thereof are submitted to the County Assembly and the County Executive.

- p. Owing the Board a duty to hold in confidence all information available to them by virtue of one's position as a Board member
- q. Any other duties that may be assigned by the Board

Requirements and competences for appointment:

The applicant should:

- i. Be a Kenyan citizen;
- ii. Be in possession of a Bachelor's Degree obtained from a University recognized in the Republic of Kenya;
- iii. Have a minimum (ten) 10 years' working experience in a senior management position in the Public or Private sector;
- iv. Demonstrate leadership qualities with ability to lead a multidisciplinary team
- v. Demonstrate a thorough understanding and commitment to the values and principles as outlined in Articles 10 and 232 of the Constitution of Kenya 2010
- vi. Satisfy the requirements of Chapter six (6) of the Constitution of Kenya
- vii. Past experience as a chairperson of a Board in a corporate or public entity will be an added advantage.

Terms of engagement: 6 year non-renewable contract

Salary and benefits: as per SRC guidelines

2. Member, Nyeri County Public Service Board, Job Group 'R' – 2 post

The Member will be responsible for the following duties:

- a) Promotion of the values and principles envisaged in Articles 10 and 232 of the Constitution of Kenya
- b) Exercising the highest degree of care, skill and diligence in discharging their duties
- c) Understanding the aspect of collective responsibility
- d) Acting in the best interests of the Board and the County Government of Nyeri
- e) Acting honestly at all times and must not place themselves in a situation where their personal interests conflict with those of the Board and the County Government of Nyeri
- f) Exercising independent judgement at all times
- g) Devoting sufficient time to carry out their responsibilities
- h) Regularly updating their knowledge and enhancing their skill
- i) Promoting and protecting the image of the
- j) Owing one's duty to the Board and not to the nominating or appointing authority

- k) Maintain a close working relationship with the Executive
- l) Fully Participate Board and committee meetings
- m) Owing the Board a duty to hold in confidence all information available to them by virtue of one's position as a Board member
- n) Any other duties that may be assigned by the Board

Requirements for Appointment

The applicant should:

- i. Be a Kenyan citizen
- ii. Be a holder of a Bachelor's degree in a relevant field from a University recognized in Kenya;
- iii. Demonstrate a thorough understanding of socio-economic objectives and plans of Vision 2030
- iv. Have knowledge, experience and distinguished career of not less than five (5) years at a senior management level in public service or the private sector
- v. Demonstrate a thorough understanding and commitment to the values and principles as outlined in Articles 10 and 232 of the Constitution of Kenya 2010
- vi. Demonstrate ability to work in a multi-disciplinary environment with sensitivity and respect for diversity
- vii. Proof of registration with a relevant professional body will be an added advantage
- viii. Satisfy the requirements of Chapter Six (6) of the Constitution

Terms of engagement: 6 year non-renewable contract

Salary and benefits: as per new SRC guidelines

HOW TO APPLY

Written applications, together with the required documents should be sent to:

**THE COUNTY SECRETARY,
NYERI COUNTY GOVERNMENT,
COUNTY HALL KENYATTA STREET
P.O BOX 1112-10100,
NYERI**

All applications should reach the Secretary **on or before 27th July, 2018**
Via postal service, courier service or hand delivered.