The County Public Service Board is re-advertising the above positions in the job groups ‘Q’, ‘R’ and ‘S’. Suitably qualified and serving officers in the County Government of Nyeri are invited to apply.

A temporary waiver has been granted on the following requirements:

a) Certificate in Strategic Leadership Development Programme.

b) Having served as Senior Medical Officer/Senior Dental Officer/Senior Pharmacist and/or Medical Specialist II/Dental Specialist II/Pharmaceutical Specialist II for a minimum period of three (years). This waiver (b) will only apply to Specialists who have served in the Public Service as Specialists for more than one (1) year and are recognized by the Medical Practitioners and Dentists Board or Pharmacy and Poisons Board.

The Board will also consider the cumulative years served in the same Job Group.

Eligible applicants are requested to fill the Employment Form which can be downloaded from the County Website, www.nyeri.go.ke. Those officers who applied and were interviewed for the respective job groups need not re-apply as they will be considered.

The completed application form together with the Head of Department Recommendation, Staff Performance Appraisal Report for 2015/2016, letter of appointment/promotion to the current substantive grade and certified copies of academic and professional certificates should be sent or delivered to:

**THE SECRETARY,**

**NYERI COUNTY PUBLIC SERVICE BOARD,**

**KARSON’S PHOTO HOUSE KIMATHI STREET**
P.O BOX 90-10100,
NYERI
All applications should reach the Secretary on or before 11th August 2017.
The positions are as follows:

SENIOR ASSISTANT DIRECTOR OF MEDICAL SERVICES/MEDICAL SPECIALIST I, JOB GROUP ‘Q’- (16posts)

Salary Scale


(a) Duties and Responsibilities

Duties and responsibilities at this level will entail: undertaking general diagnosis, care, treatment and rehabilitation of patients; carrying out specialized clinical care; providing psycho-social interventions; providing clinical services to patient; training, consulting and performing surgeries in various health facilities; carrying out forensic and medico-legal services; coordinating disease surveillance, prevention, and control; coordinating health education and promotion; implementing health projects and programmes; maintaining up-to-date health information systems; monitoring provision of health treatment and care; undertaking health research; and analyzing medical reports.

(b) Requirements for Appointment

For appointment to this grade, an officer must have:

(i) Served as an Assistant Director of Medical Services/Medical Specialist Ii for a minimum period of three (3) years;

(ii) Bachelor of Medicine and Bachelor of Surgery (M.B.Ch.B) degree from an institution recognized by the Medical Practitioners and Dentists Board.

(iii) Masters degree in any of the following fields: Medicine, Anaesthesia, Cardiothoracic Surgery; Dermatology, Ear, Nose and Throat, Otorhinolaryngology, Family Medicine, General Surgery, Geriatrics, Internal Medicine, Microbiology, Neurosurgery, Obstetrics and Gynaecology, Occupational Medicine, Ophthalmology, orthopaedic Surgery, paediatrics and Child Health, Palliative Medicine, Pathology, Plastic and Reconstructive Surgery, Psychiatry, Public Health, radiology, Health Systems Management, Health Economics, Health Informatics,
Epidemiology, Global Health Policy, Public Health Microbiology and Emerging Infectious Diseases, Biostatistics or equivalent qualification from an institution recognized by the Medical Practitioners and Dentists Board.

(iv) Certificate of registration by the Medical Practitioners and Dentists Board;

(v) Valid practicing license from Medical Practitioners and Dentists Board;

(vi) Certificate in Strategic Leadership Development Programme lasting not less than six (6) weeks from a recognized institution;

(vii) Certificate in computer application skills from a recognized institution; and

(viii) Demonstrated professional competence and managerial capability as reflected in work performance and results.

DEPUTY DIRECTOR OF MEDICAL SERVICES/SENIOR MEDICAL SPECIALIST II, JOB GROUP ‘R’ - (11 posts)

Salary Scale

Ksh. 109,089 x 454 – 114,543 x 5,727 – 120,270 x 5,902 – 126,172 x 6,077 – 132,249 x 6,252 – 138,501 x 6,427 – 144,928 p.m.

(a) Duties and Responsibilities

Duties and responsibilities at this level will entail: performing complex and advanced clinical patient management in sea of specialization including:- Internal Medicine, Obstetrics and Gynaecology, General Surgery, ENT Surgery, Ophthalmology, Psychiatry, Anesthesia, Pediatrics, Pathology, Radiology, Public Health, or other specialities recognized by the Board; coordinating training, coaching and mentoring of health personnel; managing health stores including essential medicines and/or plant and equipment; managing larger facilities/hospitals; developing intervention activities or programs for the management of diseases and conditions; developing medical Standard Operating procedures (SOPs) and protocols; developing training curricular and syllabi in collaboration with training institutions; coordinating emergency response and clinical care; coordinating health projects and programmes; managing health information systems; carrying out health surveys and research; and monitoring the provision of forensic and medico-legal services.
(b) **Requirements for Appointment**

For appointment to this grade, an officer must have:

(i) Served as a Senior Assistant Director of Medical Services/Medical Specialist I for a minimum period of three (3) years;

(ii) Bachelor of Medicine and Bachelor of Surgery (M.B.Ch.B) degree from an institution recognized by the Medical Practitioners and Dentists Board.

(iii) Masters degree in any of the following fields: Medicine, Anaesthesia, Cardiothoracic Surgery; Dermatology, Ear, Nose and Throat, Otorhinolaryngology, Family Medicine, General Surgery, Geriatrics, Internal Medicine, Microbiology, Neurosurgery, Obstetrics and Gynaecology, Occupational Medicine, Ophthalmology, Orthopaedic Surgery, Paediatrics and Child Health, Palliative Medicine, Pathology, Plastic and Reconstructive Surgery, Psychiatry, Public Health, Radiology, Health Systems Management, Health Economics, Health Informatics, Epidemiology, Global Health Policy, Public Health Microbiology and Emerging Infectious Diseases, Biostatistics or equivalent qualification from an institution recognized by the Medical Practitioners and Dentists Board.

(iv) Certificate of registration by the Medical Practitioners and Dentists Board;

(v) Valid practicing license from Medical Practitioners and Dentists Board;

(vi) Certificate in Strategic Leadership Development Programme lasting not less than six (6) weeks from a recognized institution;

(vii) Certificate in computer application skills from a recognized institution; and

(viii) Demonstrated professional competence and managerial capability as reflected in work performance and results.
SENIOR DEPUTY DIRECTOR OF MEDICAL SERVICES/ SENIOR MEDICAL SPECIALIST I, JOB GROUP ‘S’- (5 posts)

Salary Scale

Ksh. 120,270 x 5,902 – 126,172 x 6,077 – 132,249 x 6,252 – 138,501 x 6,427 – 144,928 x 7,132 – 152,060 x 13,640 – 165,700 x 14,960 – 180,660 p.m.

(a) Duties and Responsibilities

Duties and responsibilities at this level will entail: developing and cording implantation of health standards, guidelines and protocols; undertaking specialised diagnosis, care, treatment and rehabilitation of patients; assessing employees’ fitness for continuation of work, age assessment and medical practice among others; planning and managing national healthcare programmes at the implementation level directed towards the improvement of health services in the country; developing intervention activities or programs for training of health staff in field of community health and health management; promoting International Health Relations; monitoring and evaluating health projects and programmes; providing guidance, training and development of professional staff in clinical practice specialty; coordinating outreach activities and services; designing and undertaking research; coordinating health research; analysing, utilizing and dissemination research findings in planning activities to improve service delivery; initiating development of an appropriate health information management system; coordinating provision of quality health care and adherence to health standards; providing specifications for procurement of health supplies and commodities; and coordinating training and development and performance management.

(b) Requirements for Appointment

For appointment to this grade, an officer must have:

(i) Served as a Deputy Director of Medical Services/Senior Medical Specialist II for a minimum period of three (3) years;

(ii) Bachelor of Medicine and Bachelor of Surgery (M.B.Ch.B) degree from an institution recognized by the Medical Practitioners and Dentists Board.

(iii) Masters degree in any of the following fields: Medicine, Anaesthesia, Cardiothoracic Surgery; Dermatology, Ear, Nose and Throat, Otorhinolaryngology, Family Medicine, General Surgery, Geriatrics, Internal Medicine, Microbiology, Neurosurgery, Obstetrics and Gynaecology, Occupational Medicine, Ophthalmology,
Orthopaedic Surgery, Paediatrics and Child Health, Palliative Medicine, Pathology, Plastic and Reconstructive Surgery, Psychiatry, Public Health, Radiology, Health Systems Management, Health Economics, Health Informatics, Epidemiology, Global Health Policy, Public Health Microbiology and Emerging Infectious Diseases, Biostatistics or equivalent qualification from an institution recognized by the Medical Practitioners and Dentists Board.

(iv) Registration Certificate by the Medical Practitioners and Dentists Board;
(v) Valid practicing license from Medical Practitioners and Dentists Board;
(vi) Certificate in Strategic Leadership Development Programme lasting not less than six (6) weeks from a recognized institution;
(vii) Certificate in computer application skills from a recognized institution; and
(viii) Shown outstanding professional competence and administrative capability and initiative in the general organization and management of the Pharmacy Function.

SENIOR ASSISTANT DIRECTOR OF DENTAL SERVICES/DENTAL SPECIALIST I, JOB GROUP ’Q’- (4 posts)

Salary Scale


(a) Duties and Responsibilities

Duties and responsibilities at this level will entail: performing specific dental procedures including restorative, prosthodontics, paedodontics, orthodontics, minor oral-facial surgeries and periodontology; being on call to review and manage dental health patients; undertaking medico-legal duties which include filling P.3 forms; undertaking dental examinations, age assessment and writing dental reports; conducting outreach community oral health services; referring complex cases; educating and creating awareness on prevention of dental diseases and dental health; maintaining up-to-date dental health patients’ records and bio data; supervising, training and coaching dental interns and students, ensuring that dental health reports are prepared and submitted promptly; coordinating preparation of annual work plans and ensuring they are
adhered to; and coordinating capacity building and deployment of dental personnel.

(b) **Requirements for Appointment**

For appointment to this grade, an officer must have:

(i) Served as an Assistant Director of Dental Services/Dental Specialist II for a minimum period of three (3) years;

(ii) Bachelor of Dental Surgery (DS) degree or any other equivalent qualification from an institution recognized by the Medical Practitioners and Dentists Board.

(iii) Masters of Dental Surgery degree in any of the following disciplines:- Paediatric Dentistry, Periodontology, Oral and Maxillofacial Surgery, prosthodontics, Dental Biomaterials, Oral Medicine and Oral Pathology, Dental Anesthesia, Forensic Odontology, Restorative Dentistry, Endodontics, Oral Implantology, Orthodontics, Aesthetic Dentistry, Oral and Maxillofacial/Dental Radiology and Community Dentistry or any other equivalent qualification from an institution recognized by the Medical Practitioners and Dentists Board.

(iv) Certificate of registration by the Medical Practitioners and Dentists Board;

(v) Valid practicing license from Medical Practitioners and Dentists Board;

(vi) Certificate in Strategic Leadership Development Programme lasting not less than six (6) weeks from a recognized institution;

(vii) Certificate in computer application skills from a recognized institution; and

(viii) Demonstrated the ability and competence in organizing, performing and discharging dental function.
**DEPUTY DIRECTOR OF DENTAL SERVICES/SENIOR DENTAL SPECIALIST II, JOB GROUP ‘R’- (1 post)**

**Salary Scale**

Ksh. 109,089 x, 454 – 114,543 x 5,727 – 120,270 x 5,902 – 126,172 x 6,077 – 132,249 x 6,252 – 138,501 x 6,427 – 144,928 p.m.

(a) **Duties and Responsibilities**

Duties and responsibilities at this level will entail:- providing clinical services in any of the following areas of specialty; Paediatric Dentistry, Periodontology, Maxillofacial Surgery, Prosthodontics, Oral Medicine/Oral pathology, orthodontics, Oral and Maxillofacial Radiology, Community & Preventive Dentistry, Biomaterials; interpreting dental health guidelines, strategies; implementing programs; providing consultancy services in dental health in health facilities; identifying areas of research and carrying out research in dental health; providing guidance, training and coaching of dental staff and other health workers, initiating development of a dental health information system; coordinating submission of dental reports, ensuring hospital units are functioning; and managing staff performance reports in dental health services.

(b) **Requirements for Appointment**

For appointment to this grade, an officer must have:

(i) Served as a Senior Assistant Director of Dental Services/Dental Specialist I for a minimum period of three (3) years;

(ii) Bachelor of Dental Surgery (DS) degree or any other equivalent qualification from an institution recognized by the Medical Practitioners and Dentists Board.

(iii) Masters of Dental Surgery degree in any of the following disciplines:- Paediatric Dentistry, Periodontology, Oral and Maxillofacial Surgery, prosthodontics, Dental Biomaterials, Oral Medicine and Oral Pathology, Dental Anesthesia, Forensic Odontology, Restorative Dentistry, Endodontics, Oral Implantology, Orthodontics, Aesthetic Dentistry, Oral and Maxillofacial/Dental Radiology and Community Dentistry or any other equivalent qualification from an institution recognized by the Medical Practitioners and Dentists Board.
(iv) Certificate of registration by the Medical Practitioners and Dentists Board;
(v) Valid practicing license from Medical Practitioners and Dentists Board;
(vi) Certificate in Strategic Leadership Development Programme lasting not less than six (6) weeks from a recognized institution;
(vii) Certificate in computer application skills from a recognized institution; and
(viii) Demonstrated professional competence and managerial capability as reflected in work performance and results.

**SENIOR ASSISTANT DIRECTOR OF PHARMACEUTICAL SERVICES/PHARMACEUTICAL SPECIALIST I, JOB GROUP ’Q’- (10 posts)**

**Salary Scale**


**a) Duties and Responsibilities**

Duties and responsibilities at this level will entail:- Coordinating pharmaceutical services in a health facility; coordinating Medicine and Therapeutics Committee activities in a health facility; developing and reviewing standard operating procedures for all pharmaceutical services in the facility; conducting research on medicine utilization; providing continuous professional development education to pharmacists; evaluating appropriateness of donated medical supplies; maintain pharmaceutical inventories; participating in facility management committees; providing medicinal information in preparation of patient drug management therapies; coordinating preparation of annual work plans and ensuring they are adhered to; and coordinating capacity building and deployment of pharmaceutical personnel.

**b) Requirements for Appointment**

For appointment to this grade, an officer must have:

(i) Served in the grade of Assistant Director of Pharmaceutical Services/Pharmaceutical Specialist II for a minimum period of three (3) years;
(ii) Bachelor of Pharmacy (B Pharm) from an institution recognized by the Medical Practitioners and Dentists Board.

(iii) Master’s degree in any of the following: Pharmaceutical Policy Analysis and Formulation; Pharmacognosy and Complementary Medicine; Toxicology; Clinical Pharmacy; Pharmacovigilance and Pharmacoeconomics; Medicines Supplies Management; Medicines Regulation; narcotic and Psychotropic Substances Control; Pharmaceutics, Pharmacology and Therapeutics; Pharmaceutical Analysis; Tropical and Infectious Diseases; Medicinal and Pharmaceutical Chemistry; Industrial Pharmacy; Health Systems Management;; Pharmaceutical Care; Health Informatics; health Economics; Epidemiology, Biostatistics, Medical statistics; Drug Design and Development; Clinical trials; Quality Assurance; Radio Pharmacy; Public Health; Microbiology or Molecular Pharmacology from an institution recognized by the Pharmacy and Poisons Board.

(iv) Certificate of registration by the Pharmacy and Poisons Board Practitioners and Dentists Board;

(v) Valid practicing license from Pharmacy and Poisons Board.

(vi) Certificate in Strategic Leadership Development Programme lasting not less than six (6) weeks from a recognized institution;

(vii) Certificate in computer application skills from a recognized institution; and

(viii) Demonstrated professional competence and managerial capability as reflected in work performance and results.

Anthony Ndonga

Secretary, CPSB

Copy to: CEC, Department of Health.